



1240 E. Princess Anne Road
Norfolk, VA 23504
Office: (757) 622-8325
Email: info@LHErentals.com

Rental Requirements

- **Complete an application form**
 - **Valid state issued ID is required (Physical card only no copies)**
 - **Government issued Social Security is Required (Physical card only no copies)**
 - **Verifiable proof of income a minimum (4 recent pay stubs, proof of child support, and or any governmental assistance such as SSI Disability or TANF).**
- **Income must be at minimum 3 times the amount of the rent (EX: If rent is \$600.00 your income must be \$1800.00 or more)**
- **Once you have decide on the apartment you want you will then remit \$40.00 payment for a criminal background and credit check per person 18 + (Please be aware that judgments against you for non-payment of rent or damage to property from other landlords may result in your application being denied).**
- **Security deposit for all rental properties is (2) two times the rent. (EX: if rent is \$600 the deposit is \$1,200).**

**PLEASE SUBMIT ALL DOCUMENTATION TO
info@LHErentals.com and pay a \$40.00 NON-REFUNABLE
APPLICATION FEE TO HAVE YOUR APPLICATION CONSIDERED**

Rental Application

Applicant Information (*REQUIRED FIELD* must be complete to be considered)

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Social Security No.: _____ D.O.B.: _____ Requested Move in Date: _____

Annual Salary: \$ _____

Additional income Source: _____ Amount: \$ _____ Any Govt Assistance (ie: Tanf) \$ _____

Address Applied for: _____

Are you a citizen of the United States? YES NO Have you ever been convicted of a felony? YES NO

Have you ever filed bankruptcy? YES NO If yes, when? _____

Do you have any judgements or garnishments against you? YES NO If yes, explain: _____

OCCUPANCY VERIFICATION

NUMBER OF PERSONS LIVING AT _____

Name	D.O.B.	Relationship	Age
1. Self			
2.			
3.			
4.			
5.			
6.			
7.			

Rental History

Landlord: _____ Address: _____

From: _____ To: _____ Balance owed? YES NO If so, how much?: \$ _____

Landlord: _____ Address: _____

From: _____ To: _____ Balance owed? YES NO If so, how much?: \$ _____

Landlord: _____ Address: _____

From: _____ To: _____ Balance owed? YES NO If so, how much?: \$ _____

Employment History

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

From: _____ To: _____ :

May we contact your previous supervisor? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

From: _____ To: _____ :

May we contact your previous supervisor? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

From: _____ To: _____ :

May we contact your previous supervisor? YES NO

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

References

Please list three personal references.

FullName: _____ Relationship: _____
Address: _____ Phone: _____
How long have you
known them? _____

FullName: _____ Relationship: _____
Address: _____ Phone: _____
How long have you
known them: _____

FullName: _____ Relationship: _____
Address: _____ Phone: _____
How long have you
known them? _____

Disclaimer and Signature

I/We authorize Resident Check and/or the named above company to do a complete investigation of all information provided within my application for residency. I/We have personally filled in and/or reviewed all information contained within the application. I/We understand failure to complete these documents completely and truthfully may result in denial and/or forfeiture of deposit. A complete investigation may include any or all of the following: Credit report, verification of Employment and Income, Criminal Record Search, Rental History References (including MPHA), Unlawful Detainer/Eviction Investigation, Identity Trace, Sex Offender Search, Terrorism Search, Check Writing History, and Personal Interviews with all provided References. The source of the information may come from but is not limited to the credit bureaus; banks and other depository institutions; current and former employers; federal and state records including State and Employment Security Agency Records, county or state criminal records as follows, or other sources as required. It is understood that a photocopy or facsimile copy of this form will serve as authorization. I/We understand I/We have a right to make a written request within 30 days to receive information pertaining to this report if I/We are not accepted based upon information contained in the report. I/We Authorize resident Check to produce the credit Granter Federal and State Records of Employment and Income History, including State Employment Security Agency records. This authorization continues in effect for one (1) year unless limited by state law, in which case the authorization continues in effect for the maximum period, not exceed one (1) year.

Print Full Name: _____

Signature: _____ Date: _____