



PRIVACY POLICY

Effective Date: March 14, 2026

This Privacy Policy describes how Declutter in Style (“we,” “us,” or “our”) collects, uses, and protects the personal information you provide when you use our home and business organising services. We are committed to protecting your privacy and being transparent about our practices.

1. Information We Collect

We only collect the personal information necessary to provide our services and manage our business operations. The types of information we may collect include:

Contact Information: Your name, address, email address, and phone number. We use this to schedule appointments, provide service updates, and communicate with you.

Service Information: Details about your home or business that are relevant to the organising service. This may include photos of the space (with your consent), a description of your goals, or specific notes about items you want organised or decluttered.

Payment Information: We will collect information needed to process the payment, if you pay for our services directly, such as credit card details. This information is processed securely through a third-party payment provider and is not stored on our systems.

Communication Data: Records of your communications with us, including emails, phone calls, or messages, which we use to provide customer support and maintain a record of our conversations.

2. How We Use Your Information

We use the information we collect for the following purposes:

Provide Services: Enabling us to plan and perform organising and decluttering services as requested.

Communicate: By sending you confirmations, reminders, and updates about your appointments.

Process Payments: To process payments for the services you receive.

Improve Our Services: So we can understand your needs better and improve the quality of our services.

Fulfil Legal Obligations: To comply with any applicable laws, regulations, or legal processes.

3. How We Share Your Information

We do not sell your personal information to third parties. We may share your information only in the following situations:

With Service Providers: Sometimes we may share necessary information (e.g., your address and organising instructions) with our trusted employees or contractors who perform the services on our behalf. These individuals are contractually obligated to protect your information and only use it for the purpose of providing the service.

With Third-Party Processors: We use third-party services for tasks like payment processing and scheduling. These providers have their own privacy policies and are required to handle your data securely.

For Legal Reasons: We may disclose your information if required to do so by law or in response to a valid legal request, such as a court order or subpoena.

4. Data Security

We take reasonable steps to protect your personal information from unauthorized access, loss, or disclosure. This includes using secure digital platforms for communication and ensuring that any physical records are stored securely.

5. Your Rights

You have the right to:

Access Your Data: Request a copy of the personal information we hold about you.

Correct Your Data: Request that we correct any inaccurate or incomplete information.

Request Deletion: Ask us to delete your personal information, subject to any legal obligations we may have to retain it.

Opt-Out: Request that we stop using your information for certain purposes, such as marketing communications.

To exercise any of these rights, please contact us using the information provided below.

6. Changes to This Privacy Policy

This Privacy Policy may be updated from time to time. We will notify you of any significant changes by posting the new policy on our website or by contacting you directly. The “Effective Date” at the top of this policy will indicate when the most recent changes were made.

7. Contact Us

If you have any questions or concerns about this Privacy Policy or our data practices, please contact us at:

For any questions, please contact:

Tracy Scott (Declutter in Style)

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Email: tracy@declutter-instyle.co.uk

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