



2025 SUPPORTING INFORMATION FOR ROSTERS

This information has been provided to outline the expectations for each duty and help ensure Clubs and teams are clear on their responsibilities. We hope you find this information helpful in preparing for your rostered commitments.

Thank you in advance for your support and commitment.

BBQ COSTS

The following quantities are recommended for purchase for the BBQ each week:

- 21kg sausages
- 25kg bacon
- 7.5kg onions
- 25 dozen eggs
- 250 long rolls
- 250 round rolls

PREPARATION

- It is respectfully requested that all sausages purchased are halal certified.
- Bacon needs to be cooked separately to all other items.

SUPPLIES

The Association is responsible for the provision of the following items:

- Supply of serviettes, sauce, oil and foil
- Supply cooking utensils
- **REPRESENTATIVE TEAMS ONLY:** Provide a float
- Create price list for the season and provide laminated copies of same
- On request, provide access to the Association's EFTPOS machine

Clubs and Teams are responsible for the provision of the following items:

- **CLUBS ONLY:** Provide a float
- Supply trays for cooked meat
- Supply gloves for personnel cooking and serving
- BBQ set up and clean up
- Fill all gas bottles used at the end of the day. Any gas bottles not filled will incur \$100.00 fee.

ADDITIONAL INFORMATION

- Clubs and Teams are permitted to sell cakes at the same time as their allocated BBQ, however may only sell from the BBQ site. No items sold shall conflict with items sold in the canteen.



2025 SUPPORTING INFORMATION FOR ROSTERS

- In the event of wet weather, Clubs and Teams may reschedule their BBQ to another available date.
- It is recommended Clubs and Teams begin setting up between 7:00am – 7:30am ready for the first game, commencing at 8:30am.
- Children and young people aged 16 years and under are not to be near or around the BBQ at any time.

WET WEATHER

In the event of wet weather where the Executive Committee cancels the day, Clubs and Teams will offer their meat at cost to the Club or Team allocated to the next BBQ. The timeframe from one BBQ to the next shall not exceed 14 days.

CANTEEN

- Clubs and Teams are required to staff the canteen from 8:00am – 3:15pm on their allocated days.
- Each Club and Team shall allocate at least three (3) personnel to the canteen at any one time to assist the Canteen Supervisor. Failure to do so will incur a fine.
- Clubs and Teams with shared duties are required to liaise with each other to ensure sufficient coverage, based on their availability.
- The Canteen Supervisor will delegate responsibilities to all personnel while they are assisting in the canteen.
- In the event of wet weather, Clubs and/or Teams allocated will divide their duties on the next playable day. ie. If Club A was allocated on Day 7 and Team B is allocated on Day 8, then Club A would commence duties from 8:00am – 11:45am. Team B would take over from 11:45am – 3:15pm. This would occur until all games are caught up.

DUTY

- Clubs and Teams are required to commence duties from 8:00am – 4:00pm on their allocated days.
- Each Club and Team shall allocate at least two (2) personnel to the Control Room at any one time to assist the Executive Committee. Failure to do so will incur a fine.
- Personnel must be 15 years of age or older to undertake the required duties.
- Duties include:
 - o Putting out and collecting bins
 - o Filling ice bags
 - o Provide and collect spare bibs as requested
 - o Confirm the availability of first aid supplies used, provide as requested and advise if replacements are required
 - o Making announcements as requested



2025 SUPPORTING INFORMATION FOR ROSTERS

- Distributing, collecting and sorting score sheets
- Timing of games
- Entering scores to PlayHQ
- Return any unused goal post covers
- Alert Executive Members to any game day concerns
- Any other reasonable request by an Executive Member
- In the event of wet weather, Clubs and/or Teams allocated will divide their duties on the next playable day. ie. If Club A was allocated on Day 7 and Team B is allocated on Day 8, then Club A would commence duties from 8:00am – 12:00pm. Team B would take over from 12:00pm – 4:00pm. This would occur until all games are caught up.