

CATERING SERVICES

We specialize in providing delicious and beautifully presented dessert for any occasion.



OUR SERVICE

WEDDING
BRIDAL SHOWER
BIRTHDAY PARTY
BABY SHOWER
CORPORATE EVENT
CUSTOM GIFT BOX

CONTACT US



TEL. 970-502-8761

WWW.SERENITEASTEAROOM.COM
207 PARK LANE, ESTES PARK, CO 80517

TEL. 970-732-7584

WWW.THEDUCHESSTEAROOM.COM
255 LINDEN ST. FORT COLLINS, CO 80524



MINI DESSERTS

(SOLD BY THE DOZEN)

Mini Cupcake \$30 per a dozen

- Lemon Blueberry with Cream Cheese Frosting
- Chocolate Ganache Seal Salt with Meringue Buttercream \$35 per a dozen
- Vanilla Bean with Buttercream Rosette
- Lavender Earl Grey with Honey Buttercream
- Raspberry with Almond Buttercream
- Rose and Pistachio Buttercream
- Victoria Sponge

(Don't see anything you like ?We can customize flavors!)

We also have a full size cup cakes for \$45 per a dozen



Mini Layer Cake Square \$37 per a dozen

- See mini cupcake flavors
- Victoria Sponge \$40
- Strawberry Champagne \$42 per a dozen

Mini Shooter Panna Cotta \$30 per a dozen

- Raspberry with Pistachio Cream
- Lavender with Blueberry Coulis
- Rose and Pistachio Cream
- Lavender Earl Grey
- Lemon Meringue \$35 per a dozen



Mini English Cream Scones \$30 per a dozen,

- Add \$5 for dried fruit like Raisin, Apricot, Cranberry, Orange
- Add 8oz Clotted Cream \$10, 8oz Strawberry jam \$10
- A jar of Clotted Cream 16oz \$20

Mini Tartlets with Fresh Fruit \$\$35 per a dozen

- Berry and Cream
- Strawberry Cheesecake
- Raspberry Cheesecake
- Lemon Meringue \$40





Shortbread Cookies \$24 per a dozen)
Flower or Heart Shape)

- Lavender Earl Grey
- Wildflower
- Vanilla



Thumbprint Cookies \$28 per a dozen) Flower or Round shape)

- Strawberry or Apricot, Nutella +\$5
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Mini Cheese Cake \$35 per a dozen

- Strawberry or Raspberry
- Key Lime
- Lemon Blueberry



Brownie mini bite \$35 per tray (about 30 pcs)

GLUTEN SENSITIVE

- Mini Shooter Panna Cotta \$30 per a dozen
- Mini Financier (Almond flour based tea cake)
(Chocolate, Raspberry&Coconut, Vanilla Bean, Amaretto)
- Mini Scones \$35 per a dozen

Customization & Extras

- Fresh flower cupcake toppers — +\$20/dozen (Seasonal)
- Tiered display rental — \$15 per 3 tier stand or Round stand
- Dessert-to-go boxes for guests — \$15 per person includes 3 mini desserts in a customized gift tag and ribbon
- Disposable floral serving set \$3 per person



PASTRY (SOLD BY THE DOZEN)

Signature English Cream Scone \$45

- Gluten Free \$50
- Add dried fruit Like Raisin, Apricot, Cranberry, Orange \$50
- Special flavor \$50 (Orange Cranberry, Lavender Earl Grey, Lemon Poppyseed, Apricot and Cream)
- Add 8oz Clotted Cream \$8, 8oz Strawberry jam \$8

Madaleine \$24 (Plain or Lemon)

- +\$5 dipped chocolate or decorated

Full size Muffin \$38, Mini Muffin \$18

- Blueberry, Lemon, Lemon Poppyseed, Banana



Puff Pastry

- Savory \$35 per a dozen (Ham&Apricot, Brie&Cranberry, Spinach&Feta, Tomatoes&Mozzarella)
- Sweet \$30 (Apricot, Strawberry, Blueberry jam)
- Special flavor \$35 (Lemon curd+Blueberry, Apricot and Cream Cheese, Almond Nutella, Cherry Pistachio)





SAVORY

(SOLD BY THE DOZEN)

Tea Sandwiches \$24 per a dozen

Gluten Free + \$10 per a dozen

- Coronation Chicken
- Egg Salad
- Cucumber with Cream Cheese
- Ham and Apricot Jam
- Turkey, Swiss and Arugula
- Apple, Apricot and Cheddar Cheese
- Basil Pesto, tomatoes and Salami
- Ham, Arugula, Fig jam and Goat Cheese + \$5
- Roast Beef with Horshradish Mayo +\$7
- Smoked Salmon with Cream Cheese +\$7



Mini Croissant Sandwich \$35 per a dozen

- Tuna Salad
- Coronation Chicken



Mini Savory Tartlets \$30 per a dozen (Served cold)

- Coronation Chicken
- Chicken Caprese
- Tomatoes & Mozzarella with Balsamic Glaze
- Apple, Apricot and Goat Cheese





TOGO CATERING BOXES

ELEGANT & PRACTICAL FOR MEETINGS, SHOWERS,
PARTIES, OR PICNIC TEAS

Afternoon tea \$39 per box

Enjoy a full afternoon tea on the go

- 4 mini tea sandwiches (e.g., cucumber dill, egg salad)
- 2 scone with cream & jam
- 3 mini dessert (mini cake, cookies, or macaron)
- 1 sachet of Duchess House Blend tea
- 10 boxes or more \$35

Petite Tea Box \$18 per box

Ideal for light afternoon tea service for one

- 2 mini tea sandwiches (e.g., cucumber dill, egg salad)
- 1 scone with cream & jam
- 1 mini dessert (mini cake, cookies, or macaron)
- 1 sachet of Duchess House Blend tea
- 10 boxes or more \$15

Add-ons & Customizations:

- Custom tag or logo sticker: +\$2 per box
- Gluten-free or vegetarian swap: +\$3 per box
- Floral decoration (fresh or dried): +\$3.50





PARTY TRAY-AFTERNOON TEA GLAZING BOX

ELEGANT & PRACTICAL FOR MEETINGS, SHOWERS,
PARTIES, OR PICNIC TEAS

CharcuTEArie Glazing Box

An elevated fusion of British afternoon tea & artisanal charcuterie

Perfect for: Bridal brunches, luxury picnics, birthday gifts, or upscale girls' nights in.

What's Inside



Afternoon Tea Treats

- 2 Tea Sandwiches (choose 1 kind)
- 1 Scone with clotted cream & jam
- 1 Petite Desserts (e.g. Mini cake or Shortbread cookies)
- 1 Duchess House Blend Tea Sachet



Charcuterie Delights

- 2 Artisan Cheeses (e.g. aged cheddar, goat cheese)
- 1 Cured Meat (e.g., salami rosette)
- Dried & Fresh Fruit (raisin,cranberry)
- Crackers
- Apricot jam or Honey straw
- Nuts & Olives
- Garnish: Edible flowers, rosemary springs



PARTY TRAY-AFTERNOON TEA GLAZING BOX

ELEGANT & PRACTICAL FOR MEETINGS, SHOWERS,
PARTIES, OR PICNIC TEAS

Party Tray (6–8 people): \$180

- Grazing-style layout on compostable board
- Mix of mini sandwiches, scones, cheese/meat, desserts
- Ideal for showers or small events

Add-ons & Customizations:

- Custom tag, menu or logo sticker: +\$2 per box
- Gluten-free or vegetarian swap: +\$5 per box
- Fresh floral garnish \$8





OFF-SITE CATERING SET UP

Classic Tiered Display Setup \$185 per table (6–8 ft)

Includes:

- Setup of food & display styling
- Rental of up to 4 tiered trays (assorted: 2-tier and 3-tier, mix of porcelain, silver, or glass)
- Use of risers, trays, doilies, florals, and styling props
- Simple tablecloth, runner or base fabric
- Printable or handwritten food label cards
- Optional: Disposable serving tongs, napkins included
- Pick up after the event

Full Tea Service Set up \$35 per person minimum 12 guests

Includes:

- Full place setting per guest: Teacup + saucer, Dessert plate, Teaspoon, Linen napkin
- 1 teapot per every 4 guests
- Tiered trays, risers, display dishes (rental)
- Full table styling with runners, props, and florals (faux or dried)
- Setup & breakdown of all items
- On-site service staff for setup, tea pouring, and light clearing

Up to 2 hours. 1 staff per 12 guests. \$50 per one additional staff/hour

Add-On Options

- Fresh floral centerpiece (per table) \$35
- Custom printed menu and place card \$3 per person



À LA CARTE CHINA & DISPLAY RENTALS

- Teacup & Saucer Set \$5
- Dessert/Salad Plate \$3
- Teapot (serves 4-6) \$12.00
- Creamer & Sugar Set \$8.00
- Gold Teaspoon \$0.75, Fork/Knife/Soup spoon \$1 each
- Linen Napkin \$2.00
- Table cloth \$5 for 4 top table
- 3-tier stand \$15 , Round display stand \$15
- 2-tier stand \$10
- Serving platter \$8
- Cake stand \$8 glass or ceramic
- Clear goblet glass \$3
- Champagne glass \$2

WE HAVE MANY BEAUTIFUL COLOR AND PATTERN FOR CHINA RENTAL. PLEASE ASK FOR MORE INFO.



LOGISTICS & POLICIES

- MINIMUM RENTAL TOTAL: \$75
- DAMAGE DEPOSIT: \$100 REFUNDABLE AFTER RETURN
- PICKUP AT THE DUCHESS TEA ROOM: FREE
- DELIVERY & PICKUP WITHIN 10 MILES: \$25 FLAT



BOOKING TERM AND POLICY

Booking & Deposits

- A 50% non-refundable deposit is required to secure your date and rental/service items.
- Final balance and guest count are due 7 days prior to the event.
- Bookings are not confirmed until the deposit is received.
- We recommend booking 2–6 weeks in advance for full-service or large setups.

Cancellation Policy

- Cancellations made:
 - More than 14 days before the event: Deposit retained, no further charges.
 - 7–13 days before: 50% refund of total amount paid (minus deposit).
 - Within 7 days: No refunds due to custom planning, staffing, and reserved rentals.

Rental Policies

- Minimum rental order: \$75 (not including delivery/setup).
- A \$100 refundable damage deposit is required for china, glassware, and tiered stand rentals.
- Rented items must be returned clean and undamaged (rinsed and free of food).
- Optional cleaning fee: \$0.25 per item
- Lost or broken items will be charged at replacement value (typically \$5–25 per piece).
- Rental period is 24 hours unless otherwise arranged. Late returns may incur a \$25/day fee.

Catering & Setup Services

- Off-site services require access to the venue 2 hours before the event start time.
- Clients are responsible for providing a clean, safe setup space and basic table access.
- If food is provided by the client, we are not responsible for food safety, serving temperatures, or dietary compliance.
- Setup and decor services do not include guest table seating or meal service unless otherwise noted.

Delivery & Travel

- Delivery within 10 miles: \$25 flat
- Outside Fort Collins: \$1.00 per mile (round trip)
- Setup-only bookings may include an additional mileage fee based on location and load size.
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Weather & Outdoor Events

- Outdoor setups must be protected from rain, wind, and direct sun to protect vintage teaware and linens.
- We reserve the right to withhold use of breakable or specialty items in unsafe outdoor conditions.
- Alternate indoor plans are strongly recommended for full-service tea setups.

Client Responsibility

- Clients are responsible for informing us of venue access times, stairs/elevators, and parking logistics in advance.
- Any changes to guest count, location, or timing must be submitted at least 7 days prior.
- The Duchess Tea Room is not liable for personal property damage, injury, or loss during events or setup.