



Navajo Division of Transportation
Bid No. 21-05-2480LE
N36 Safety Project in San Juan County, NM
VIRTUAL PRE-PROPOSAL MEETING
May 26, 2021, 10:00 am

The purpose of this Mandatory Pre-Proposal Meeting is to receive presentations on the Project Scope of Work and the necessary items required to be submitted as part of the Request for Proposal (RFP).

1. Introductions & Sign-In Sheet

- a. Sign-In Sheet – Please submit your contact information to Ardanial Begay via email at abegay@navajodot.org

2. Welcome – Darryl Bradley, Principal Civil Engineer, Navajo DOT

3. General Announcements

- a. Information is available on the Navajo DOT website:
<https://navajodot.org/rfp%2Frfq>
- b. Inquiries on this RFP must be submitted in writing via fax or email to Ardanial Begay, Principal Contract Analyst. The contact information is on Page 3 of the RFP.
- c. Contractors are encouraged to conduct a field review of the project site on their own. There is no formal field review scheduled.

4. Schedule of Activities

- a. The Schedule of Activities is shown on Page 3 of the RFP.
- b. Pre-Proposal Meeting today.
- c. Inquiry Timeline – all inquiries must be submitted in writing by 3:00 pm on June 4, 2021. Written responses to inquiries will be distributed through an Addendum by 10:00 am on June 7, 2021.
- d. Proposal due by 4:00 pm on June 10, 2021.
- e. Opening Proposals and Evaluation – between June 14 and June 18, 2021.
- f. Selection of Contractor – Week of June 21, 2021
- g. Estimated Notice to Proceed Date – September 2021

5. Project Description & Scope of Work

- a. Project Plans, Specs, and sample Service Contract are available for download from the Navajo DOT website (<https://navajodot.org/rfp%2Frfq>).
- b. Funding Source is Federal Highway Administration (FHWA) Tribal Transportation Program funds.
- c. Scope of Work consists of: delivering materials to the designated locations (borrow, aggregate base course, tack/prime coat, geogrid reinforcement and hot asphaltic pavement); providing traffic control management and devices; and installation of striping as called for in the design plans and specifications for this 1.10-mile (5829.5 foot) roadway project located in San Juan County, NM, Navajo Nation.



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The BIA Shiprock Agency maintenance personnel will be supplying the equipment, labor, porta potty and overall project coordination for constructing the N36 Safety project with the support of this Contractor/Supplier. Some of the bid items are limited to providing and delivering the material to the project site as directed by the BIA Project Manager (PM).

- d. **Completion Time** – The anticipated overall project construction schedule is ten (10) weeks. BIA may have gaps of no work within this timeframe.

The anticipated overall project construction schedule is ten (10) weeks. The Contractor shall take this overall schedule/timeframe into account when preparing bids as each location will be completed separately and in succession. The anticipated duration for each location is shown below. Navajo DOT WILL NOT entertain any change orders due to minor variations in individual location schedules/days needed.

Location	Approximate # of days to complete
1	3
2	5
3	4
4	3
5	6
6	3
7	3
8	3
9	3

- e. **Bid Schedule/Item Changes** – Scope of work for each bid item is described in the last page of the Bid Schedule.

- **Mobilization** – the normal “Mobilization” bid item has been removed from the bid schedule. Contractor will be responsible for incorporating the cost for Mobilization into the bid items provided. No separate measurement or payment of Mobilization will be made.
- **Borrow** – R-Value of 20 required.
- **Borrow, Base Course, HMA, and Geogrid** are for DELIVERY ONLY.
- **Prime Coat Material and Painted Markings** are for DELIVERY and APPLICATION.
- **Traffic Control Management and Traffic Control Devices** are for the full scope of work as described in the Specs. No separate bid item for



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Flaggers. Work zones will be limited to 1-mile sections and the Contractor should assume that the BIA will only work on two locations at the same time (if they fall within the same 1-mile work zone). Contractor will be responsible for supervision and providing personnel to place and implement the TTCP. The scope of this bid item includes labor and personnel for flaggers. Contractor shall account for the life of the project duration (10 weeks).

6. Coordination with BIA Shiprock Agency Maintenance.

All coordination with the BIA will be conducted through Alfred Reed and/or the NDOT designated project Construction Manager (CM).

7. Navajo Nation Business Regulatory Department – Ernie Pahe/Alvin Wauneka

a. Navajo Business Opportunity Act

b. Subcontracting Plan

8. Review of Request for Proposal

a. Page 2 - proposals must be submitted to Navajo DOT at the address shown. Electronic proposals will not be accepted.

b. Page 5 - all work performed on this project is subject to the 6% Navajo Sales Tax.

c. Page 5 – evaluation procedure and criteria, including the scoring criteria.

d. Page 6 – the proposals will be opened and evaluated in accordance with the Navajo Nation Business Opportunity Act.

e. Page 9 to 11 – Outline of Request for Proposal

f. Proposal must be submitted in a sealed envelope.

g. Bid Schedule must be submitted in a separate sealed envelope clearly marked as “Bid Schedule – RFP #21-05-2480LE Project N36 Safety Project.”

An excel spreadsheet version of the Bid Schedule can be made available upon written request to Ardanial Begay.

h. Bacon Wage Rates (at the end of the Service Contract) apply for this Project.

10. Addendum(s)

a. Addendum(s) will be available for download from the Navajo DOT website. It is important that respondents check the Navajo DOT website for addendum(s).

b. Addendum Acknowledgement Form

11. Any Questions?