

NAVAJO DIVISION OF TRANSPORTATION

REQUEST FOR PROPOSALS (RFP NO. 21-09-2579LE) FORT DEFIANCE N112 CULVERT INSTALLATIONS-31 LOCATIONS FORT DEFIANCE, ARIZONA

October 4, 2021

1. INTRODUCTION

- 1.1 The Navajo Division of Transportation is requesting construction firms interested in installing Corrugated Metal Drainage Pipes on Existing Earthen Road in Fort Defiance, Arizona, Navajo Nation. The road name and number is Fort Defiance Route Number N112. A map is attached indicating the location of the project.
- 1.2 Construction Plans and Bid Forms is available at Navajo Division of Transportation Website at navajodot.org.
- 1.3 This project is subject to all provisions of the Navajo Business and Procurement Act, 12 N.N.C. §1501 et seq.
- 1.4 The selected firm shall comply with all provisions of the Navajo Preference in Employment Act at 15 N.N.C. § 601 et seq.
- 1.5 The selected firm shall contact the Navajo Nation's Source List of firms to be given priority in Firms' selection of subcontractors for this project.

2. PROJECT DESCRIPTION

The Navajo Division of Transportation is planning improvements to Fort Defiance N112 located in Fort Defiance, Arizona. Currently, the Fort Defiance N112 is an earthen road that is routinely maintained by the BIA Branch of Roads and Navajo Division of Transportation. The improvements consist of installing Corrugated Metal Drainage Pipes at 31 separate locations along the Fort Defiance N112 Route.

3. PROJECT LOCATION

This project is located in Fort Defiance, Arizona. The length of Route #N112 is 3.0 miles as shown on the Attached Map.

4. PRE-PROPOSAL SITE VISIT

- 4.1 The Navajo Division of Transportation will conduct a Mandatory onsite project visit on October 12, 2021. The Site Visit will begin at 10:00 AM at the beginning of the project (Lat 35.760444°, Long 109.072601°) at the intersection of Indian Route N7 and N112 (Old Red Lake Road). Also shown on the attached Map. The Pre-Proposal site visit is Mandatory.

5. CONSTRUCTION PLANS AND BID DOCUMENTS

5.1 Construction Plans, Request for Bid and Bid Documents is available at navajodot.org.

6. PROPOSAL DUE DATE

6.1 The RFB Package is due 3:00 PM (local time) on **October 20, 2021**, at the Navajo Division of Transportation front desk. Late proposals will be returned to the sender.

6.2 Navajo Division of Transportation Address and Contact.

Attn: Priscilla Lee

Mailing Address:

Navajo Division of Transportation

P.O. Box 4620

Window Rock, Arizona 86515

Phone: (505)371-8300/8301/8302

Physical Address:

#16 Old Coalmine Road

Mentmore, New Mexico 87319

Phone: (505)371-8300/8301/8302

Questions can direct to: mbighorse@navajodot.org

7. PROSPOSAL EVAULATION SCORING CRITERIA

7.1 Experience with Road Grading, Culvert Installs, Paving with Asphalt. 20 Points

7.2 Navajo Nation Business Regulatory Priority One Classification. 20 Points

7.3 Proposal Content, Neatness, Organization Chart, Experience, Cover Letter. 20 Points

7.4 Experience working on Navajo Nation projects. 20 Points.

7.5 Qualification of Firm and Key Personnel. 20 Points

7.6 A total of 100 Points Possible

8. PROPOSAL CONTENT

8.1 A limit of 20 pages is required, 8 ½ x 11 size, double sided sheet counts as one page.

8.2 Proposal shall contain the following:

a. Cover Letter: clearly stating who the firm is. Does not count towards 20-page limit.

b. Proposal, 20 Page Limit (can be double sided) Introduction, Overall Road Construction Experience, Experience on the Navajo Nation, Experience on Transportation Projects, Team Members, Firm's Qualifications, Plan of Approach, Heavy Equipment to be used.

- c. Resumes of Key Personnel, Professional Liability Insurance, Commercial Liability Insurance, Navajo Nation Business Regulatory Certification, State Contractor License Does not count towards 20-page requirement.
- d. In a **Separate Sealed Envelope**: Fees to complete this project.

9. SCOPE OF WORK

- 9.1 The firm responsible for Culvert Installations shall be a License General Contractor in the State where the project is located and be proficient in Road Construction Work.
- 9.2 Selected Contractor shall ensure Blue Staking is completed to locate water, sewer, gas and electrical lines, if any. No utilities will need to be relocated.
- 9.3 Contractor shall set up a Yard at the project site and ensure that it is secure from Theft and Vandalism. The Contractor will work with NDOT regarding the Yard location.
- 9.4 Corrugated Metal Pipes (CMP) will be installed at 31 different locations along the road. Old CMPs, if any, shall be removed and disposed of properly. It will be up to the Bidder to field check which Culvert Crossings have Culverts that need to be properly disposed. The Navajo Environmental Protection Agency shall be contacted to ensure proper disposal of old Corrugated Metal Pipes.
- 9.5 Traffic Control during construction operations shall be in accordance with the “Manual on Uniform Traffic Control Devices, 2009 Edition” by the Federal Highway Administration (FHWA).

10. DELIVERABLES

- 10.1 A total of 31-Corrugated Metal Drainage Pipes (CMP) shall be installed along Fort Defiance N112 according to the plans and specifications.

11. PROJECT MANAGEMENT

- 10.1 Selected Firm shall prepare a regular progress report; perform regular budget and schedule monitoring; coordinate with utilities, NDOT representatives and other project stakeholders; and manage sub-contractors.
- 5.2 Selected Firm shall prepare a Project Schedule and Strictly Adhere to the Completion Date and Timelines.