

# EMPLOYMENT APPLICATION



To be considered for employment, please complete all applicable sections

Name :  Phone # :  -  -

Email :  When are you available to begin employment? :

Desired category of work :

<input type="checkbox"/>	<input type="checkbox"/>
Instructor / Coach	Office / Customer Service

Desired Pay Rate :

Employment, specifically coaching/instruction requires spotting, physical activity, lifting, and active supervision of minors -

Do you have any special circumstances that may hinder you from performing any job duties? : Yes  No

If yes, please describe :

Employment may require evenings, weekends, holidays, and special events. Do you for-see any problems with this? : Yes  No

If yes, please describe :

Do you have reliable transportation to work? : Yes  No

If no, how do you plan on getting to work? :

Have you ever been convicted of, or pled guilty/no contest to, a felony or misdemeanor (excluding minor traffic violations)? A conviction will not automatically disqualify you from employment. Each case will be considered based on job relevance. : Yes  No

If yes, please explain :

Have you ever been investigated for, charged with, or convicted of any offense involving a minor?\* Yes  No

If yes, please explain :

*\*Failure to disclose any offense involving a minor will result in immediate termination.*

Please provide an Emergency Contact :

Name :  Phone # :  Relationship :

**Instructor / Coach Applicants**

Yes      No

Have you graduated from high school? :      

List any education beyond high school, fields of study, and graduation status :

Yes      No

Were you a gymnast? :             If yes, for how long/describe experience? :

If yes, who were your former coaches? :

Did you earn any awards or titles in gymnastics, tumbling, or related fields? :

Yes      No

Do you have coaching experience? :      

Have attended any classes/clinics that you feel have improved your effectiveness as an instructor? : Yes      No  
            If yes, please describe? :

**Office / Customer Service Applicants**

Yes      No

Have you graduated from high school? :      

List any education beyond high school, fields of study, and graduation status :

Please describe your familiarity/knowledge of gymnastics, and/or other related sports? :

What experience do you have that you feel will benefit your ability as an office/customer service member? :

*Complete references, certifications, and sign agreements on next pages*

TCG Office Use Only :

In-person INTVW

References

BC

ARC

Please list the last four jobs you've held, starting with the most recent :

Employer :  Dates employed :   
 City/State :  Phone # :  Position :   
 Reason for leaving :

Employer :  Dates employed :   
 City/State :  Phone # :  Position :   
 Reason for leaving :

Employer :  Dates employed :   
 City/State :  Phone # :  Position :   
 Reason for leaving :

Employer :  Dates employed :   
 City/State :  Phone # :  Position :   
 Reason for leaving :

Which of these jobs did you enjoy the most? :

What did you like most about that job/employer? :

Why would you be a good fit for a job here at TCG? :

Have you ever been dismissed from a job? : Yes  No  If yes, please explain :

Please indicate any of the following certifications you have completed :

CPR/AED  First Aid  SafeSport  USAG

Please provide names and contact info for three individuals (not related to you) who can serve as references for your work experience or character :

Name :  Phone # :

Name :  Phone # :

Name :  Phone # :

Please read, initial each, and sign after the following agreements:

I authorize Take Charge Gymnastics to obtain information about me from my former employers, schools, and references. I authorize my previous employers, schools that I have attended, and all references to disclose to Take Charge Gymnastics such information as requested. I release all parties from all liability for any damage that may result..

**Applicant Initials :**

I verify that the statements I have made in this application are true and complete. I understand that if I am hired, any false or incomplete statements in this application will be grounds for immediate dismissal.

**Applicant Initials :**

I understand that employment is contingent upon satisfactory results of a criminal background check and any other screening required by law. I authorize Take Charge Gymnastics to conduct such investigations.

**Applicant Initials :**

I understand that client lists, athlete information, curriculum, and training methods are proprietary information.

**Applicant Initials :**

I acknowledge that if hired, I will be an at-will employee. I will be subject to dismissal or discipline without notice or cause, at the discretion of the employer. I understand that no representative of the company, other than the president, has authority to change the terms of an at-will employment and that any such change can occur only in a written employment contract.

**Applicant Initials :**

If hired, you will be required to provide documentation verifying your identity and authorization to work in the United States.

**Applicant Signature :**

**Date :**

Thank you for submitting your application!

We're an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status.