



**Job Description: Log Yard and Saw Mill Ops Officer,
UgaLumber Company Ltd**

Position: Log Yard and Saw Mill Ops Officer

Reports To: General Manager

Duty Station: Luwero

Industry: Forestry and Timber Sales

Contract Type: Initially a contractor transitioning to full-time employment after the first twelve (12) months.

About UgaLumber:

UgaLumber Company Ltd is a strategic initiative of a collective of 20 progressive commercial tree growers managing over 5,000 hectares of mature Eucalyptus and Pine plantations and aims to unlock the full value of Uganda's forestry sector by producing high-quality timber for the construction and furniture industries. UgaLumber helps individual tree growers to access high value markets, generate sustainable returns, and position Uganda as a regional leader in responsible and sustainable timber production.

Customer promise: Meeting just-in-time demand with a professional sales function for consistent-quality FSC-certified products, aligned to market standards, offering customization and uniquely producing East African value-added timber.

Values statement: A beacon of innovation and integrity, where inclusivity and collaboration flourish, ensuring the highest quality standards in every endeavour.

Job Overview

The Log Yard and Field Operations Officer will be responsible for overseeing all aspects of log reception, yard inventory, field procurement, and the safe, timely movement of sawlogs into the production cycle. This position ensures that operational processes related to log intake, sorting, scaling, storage, and loading are executed efficiently, safely, and in alignment with production plans.

The role involves frequent coordination with tree growers, transporters, yard workers, and sawmill personnel to streamline supply chain activities and maintain accurate inventory tracking from forest to yard.

Key Responsibilities

1. Log Yard Management

- Supervise daily yard operations including log offloading, sorting, stacking, and yard housekeeping.
- Monitor log inventory levels and maintain up-to-date yard records.
- Implement safe yard traffic control, signage, and operational procedures.
- Ensure logs are measured (scaled) accurately and recorded upon entry.

2. Production Oversight

- Direct daily operations



- Meet production targets for the various timber dimensions
- Monitor machine settings (saws, planers, routers etc)
- Ensure quality standards.
- Generate daily and monthly reports on production performance

3. Inventory Tracking & Documentation

- Maintain accurate logs of deliveries, volumes, suppliers, and yard movements.
- Utilize inventory systems or manual ledgers to track incoming and outgoing log volumes.
- Generate daily/weekly reports on log stock levels and supplier performance.

4. Health, Safety & Environmental Compliance

- Enforce occupational safety standards in the log yard and during field operations.
- Promote a safety-first culture among yard staff, drivers, and visitors.
- Identify operational risks and escalate safety concerns promptly.

5. Team Coordination

- Supervise and mentor casual yard workers, tally clerks, and equipment operators.
- Support onboarding and orientation for new log yard and field staff.
- Ensure the team follows company SOPs and daily productivity targets.

Key Qualifications & Experience

- Diploma or Bachelor's degree in Forestry, Logistics, Operations Management, or a related field.
- At least 3–5 years of experience in forestry field operations, sawmill logistics, or timber yard management.
- Familiarity with timber grading, log scaling methods, and chain-of-custody principles.
- Working knowledge of yard safety protocols and basic inventory practices.
- Ability to work outdoors in physically demanding environments.
- Knowledge of Eucalyptus and Pine log characteristics is a strong advantage.

Key Performance Indicators (KPIs)

- Accuracy and completeness of log and finished products inventory records.
- Reduction in log handling times and yard congestion.
- Safety compliance rate and incident frequency in yard operations.
- Timeliness and consistency of log deliveries to the sawmill and delivery of customer orders.

Send your application to: admin@ugalumber.com

Deadline: [20th June 2026](#)