

Imperial Southgate Villas Condominium Association (Section III), Inc.

*P.O. Box 2852
Lakeland, FL 33806*

FIRST NOTICE

DATE OF ANNUAL MEETING and ELECTION OF DIRECTORS

December 26, 2025

Dear Unit Owners:

Our Annual Membership Meeting will be held on Thursday, February 26, 2026, at the Kelly Recreation Complex (404 Imperial Boulevard, Lakeland, FL 33803). The purpose of this meeting is to conduct an election for Directors and for the transaction of such other business as may come before the meeting.

If you would like to be a candidate for one of the three (3) seats on the Board of Directors (BOD) that are up for election, please complete the attached Notice Of Intent To Be A Candidate form and submit the originally signed form to the Association so that it is received on or before January 17, 2026. Notices received after this date will not be accepted. Candidates may also submit to the Association a single page Information Sheet (not larger than 8 ½" x 11") so that it is received on or before January 22, 2026. The Information Sheet would then be included with the Association's Second Notice of Election. Candidates may not be delinquent in the payment of any assessments owed to the Association. Additionally, a person previously convicted of a felony who has not had their civil rights restored for at least five (5) years, when they submit a Notice Of Intent To Be A Candidate form, is not eligible to be a candidate.

Subsequent to this "First Notice" you will receive a "Second Notice of Annual Meeting" that will include an Agenda, a General Proxy, an election Ballot, a Ballot envelope, Candidate Information Sheets, and a Return envelope along with any other item(s) and/or information that may be important for the Annual Meeting.

Very Respectfully,

/s/ Board of Directors

**Imperial Southgate Villas Condominium
Association (Section III), Inc.**

Attachment:

➤ *Notice of Intent to Be A Candidate*

Imperial Southgate Villas Condominium Association (Section III), Inc.

*P.O. Box 2852
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NOTICE OF INTENT TO BE A CANDIDATE
FOR THE BOARD OF DIRECTORS

I hereby declare my candidacy for election to a seat on our Board of Directors during the election to be held at the upcoming February 26, 2026 Annual Membership meeting.

Name (*printed*): _____

Unit #: _____ Unit Street Address: _____

Mailing Address (*if different than Unit Address*): _____

Phone: _____ Email: _____

I am enclosing a Candidate Information Sheet¹ for the BOD to include with the Second Notice of Election that the BOD will deliver to Unit Owners, with the understanding that the Association is not liable for the contents of my Information Sheet.

Yes

No

If elected, I will attend a 4-hour educational course sanctioned by DBPR within 90 days following my election and will subsequently attend annual 1-hour continuing educational courses sanctioned by DBPR. Additionally, I will provide within 90 days of my election a written certification that I have read our Association's Declaration of Condominium, Articles of Incorporation, By-Laws, and Rules & Regulations and that I will work to uphold those documents and rules & regulations as well as to faithfully discharge my fiduciary responsibilities to our Unit Owners.² If you are an incumbent seeking re-election and have already completed these requirements, please check 'Yes'.

Yes

No

Have you ever been convicted of a felony anywhere in the United States?

Yes

No

If you have been convicted of a felony, have your civil rights been restored for at least 5 years as of the date of your signature below?³

Yes

No

Date: _____

Printed Name

Signature

¹ 61B-23.0021 F.A.C. states: "... shall not exceed one side of the sheet, which shall be no larger than 8 ½ inches by 11 inches." and must be furnished "to the association not less than 35 days before the election."

² 718.112(2)(d)(5)(b) F.S. requires this certification within 90 days after being elected.

³ As established in 718.112(2)(d)(3) F.S., a convicted felon who has not had their civil rights restored for at least 5 years is not eligible for board membership.