

**Olive Branch Visitation Services
Provider: Sarah Ellingson**

Late Policy

In the event that any party, other than the provider, is 15 or more minutes late to a visit, the visit will be considered a canceled visit and visit will be paid for in full. The provider will communicate with both parties in the event that one of them is late and will provide further instructions if needed.

I understand that in the event that any party is arriving late, and the existing visit is canceled, there will be a makeup fee charged if makeup time is required.

Initial

I understand that in the event that any party is arriving late there will be no additional visit time applied to the existing visit on the same day.

Initial

I understand that the late fee will be charged to the party that is responsible for the visits fee as outlined in the order.

Initial

Signature: _____ Date: _____