PROCEDURE FOR ADDRESSING CLUB OFFICERS OF THE MEN'S GOLF CLUB at REVERE

Purpose

Any Member of the Men's Golf Club at Revere may address Club Officers at any scheduled meetings of the Club Officers or if required, at a Special Meeting of the Club Officers called for the purpose of hearing a request of a Member to address the Officers

Procedure

1) The member shall submit in writing the subject that the member wishes to discuss with the Club Officers.

2) The member shall be notified by the Club Officers when to appear before the Club Officers to discuss the subject.

3) The Club Officers shall take up the Member's request to be heard prior to any other business on the Club Officers agenda.

4) The Club Officers shall hear the Member's request without interruption. At the conclusion of the subject to be discussed, the Club Officers members shall ask questions of the Member if required to expand on the issue or to understand the relevance of the issue as it relates to the Men's Golf Club at Revere.

5) The Member will then be asked to leave the Club Officers meeting to allow the Club Officer's to discuss the issue presented to the Club Officers.

Conclusion

1) The Club Officers will discuss the Member's subject and reach an informed conclusion.

2) Should the Club Officers decide that additional information is required, it will request it from the Member.

3) The Member if required shall supply additional information to the Club Officers as requested.

4) The Club Officers shall discuss the issue and reach a conclusion.

5) The Member shall be notified as to the Club Officers decision in writing.

6) The Member may wish to appeal the Club Officer's decision and the Member will then revert back to the steps outlined in "Procedure"

7) All decisions by the Club Officers are final even after the "appeal" process.