



Dot Realty NYC

Standardized Operating Procedures for Purchasers and Lessors of Real Estate Pursuant to Real Property Law §442-H

Dot Realty NYC Inc is making these Standardized Operating Procedures available to the public. Hard copies of these Standardized Operating Procedures are available upon request.

Standardized Operating Procedures for Prospective Homebuyers in Order to Receive Services from Dot Realty NYC Inc.:

- There is no general requirement to provide photo identification in order to work with Dot Realty NYC Inc.
However, individual property owners, certain sponsor/ developer-clients or managing agents, or certain listing brokers may require photo identification prior to a showing or to work with them, and we will communicate this information to buyers when such a situation arises.
- An exclusive buyer representation agreement is not required to work with Dot Realty NYC Inc.
- Pre-Approval/Proof of Funds: Proof of funds (excluding source of income), including mortgage pre-approval when an offer includes financing, is required before making an offer to purchase/rent. Property owners are nonetheless free to set their own qualifying criteria so long as such criteria is established in advance of soliciting buyers/renters, is applied uniformly and objectively to all buyers/renters and is non-discriminatory. Further, such criteria may only be directed by a property owner if such owner directs their criteria in writing, inclusive of the date of such direction.