

BVSC Card on File Policy

1. Policy Overview

To ensure the timely resolution of accounts and minimize outstanding balances, BVSC requires all members (both new and returning) to maintain a valid credit or debit card on file. This card will be securely stored via our PCI-compliant payment processor and will only be utilized to settle unpaid balances or unmet financial obligations.

2. Authorized Charges

The card on file will not be used for routine, standard dues payments. However, by maintaining a membership with BVSC, the member (or their parent/legal guardian) authorizes the organization to automatically charge the card on file for any financial obligations that remain unpaid past their designated due date.

Authorized charges include, but are not limited to:

- **Mandatory Fundraising Balances:** Any outstanding balances from mandatory fundraising quotas, ticket distributions, or associated buyouts.
- **Unmet Obligations:** Fees associated with unreturned equipment, unreturned uniforms, or unmet service/volunteer commitments.
- **Past-Due Accounts and Penalties:** Any overdue account balances, late fees, or **returned check fees (\$30.00)** incurred due to non-sufficient funds.

3. Billing Protocol and Card Maintenance

- **Automatic Collection:** Once a balance passes its designated due date and standard billing reminders have been issued, BVSC reserves the right to automatically process the outstanding amount using the card on file without further notice.
- **Card Maintenance:** Members are responsible for ensuring that the card on file remains valid throughout the season. If a card is declined or expires, an updated payment method must be provided within **7 days** of notification. Failure to maintain a valid card on file for outstanding balances may result in the immediate suspension of membership privileges.

Member Acknowledgment & Consent

(To be agreed to electronically by the member/guardian during registration)

[] I Acknowledge and Agree: I authorize BVSC to securely store my credit/debit card information on file via their certified, **PCI-compliant** payment processor. I certify that I have read, understood, and agree to the terms of the **BVSC Card on File Policy**. I expressly authorize BVSC to automatically charge this card for any and all past-due balances, fees, or unmet financial obligations associated with my (or my dependent's) membership that remain unpaid past their designated due date, in accordance with the current policy.