The Department of Cultural Affairs (DCA) proudly supports **Black Heritage Month**. This celebration promotes and encourages awareness of the significant contributions of our City's Black residents in culture, education, civic engagement, technology, business, and the arts. As part of this celebration, DCA is once again creating a comprehensive calendar and cultural guide to showcase quality Black artists from across Los Angeles and to list in-person and online programming (exhibitions, concerts, special events, lectures, etc.) related to this annual celebration of African American culture.

Attached are the request letter and art and event submission form from Juan Garcia at the City of Los Angeles Department of Cultural Affairs. To help us, please submit information about any art or events you are hosting, along with images from your events that celebrate Black Heritage Month. We are interested in events that occur between February 1 and March 31, 2027.

The events and images will appear on DCA's website, culturela.org. Please forward this to additional community groups who may be hosting events.

The deadline for artwork and event submissions is November 23.

If you have any questions, please contact me at mwharris@whitleycompany.com or 323.296.1261.

Looking forward to your submissions,

My Very Best Regards,
Marcia Harris
Marcia Harris
Whitley Company
323-296-1261 New Cell Number
mwharris@whitleycompany.com
Click here to view current Heritage Month Calendars and Cultural Guides
https://culture.lacity.gov/programs-and-initiatives/la-hm/

2027 Black Heritage Month Celebration

Calendar entry form for events from **February 1, 2027 to March 31, 2027**

The deadline to return this information is November 23, 2026

Please Type or Print the Following Information:

Title: _____

Event Location: _____

Event Address: _____

Event Website: _____

Date(s): _____ Time: _____

Public Info Phone Line: _____ Cost: _____

Sponsor/Hosts: _____

Contact Person: _____

Office Phone:_____

E-mail: _____ Website: _____

In-Person or Online Programming or both _____

Description and Special Information (100 Words or Less):

_____

_____

_____

_____

_____

Council District:_____

Email the completed form by August 28, 2026, to: mwharris@whitleycompany.com

If you have trouble completing the form, put the required information in an email

Questions: Please call 213.536.1378 or send an email.

CITY OF LOS ANGELES

CALIFORNIA

CULTURAL AFFAIRS COMMISSION

ROBERT VINSON
PRESIDENT

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DEPARTMENT OF CULTURAL AFFAIRS

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213.202.5500 TEL
213.202.5513 FAX
culture.lacity.org WEB

DANIEL TARICA
GENERAL MANAGER

October 12, 2026

Dear Friend,

The Department of Cultural Affairs (DCA) is a proud supporter of Los Angeles's **2027 Black Heritage Month Celebration**. This celebration will promote and encourage an awareness of the significant contributions made by our City's African Americans in culture, education, politics, business, technology, and the arts.

As part of this celebration, DCA is once again creating a comprehensive calendar and cultural guide to showcase quality Black artists from across Los Angeles and to list in-person and online programming (exhibitions, concerts, special events, lectures, etc.) related to this annual celebration of African American culture.

Our goals are to expose Angelenos to the great works of our local visual and literary artists, and to make them aware of the exciting online cultural activities happening as part of the celebration. We also want to encourage their appreciation of LA's African American past artistic traditions and today's modern, contemporary styles.

To assist us, we invite you to please submit images of your visual or literary works of art via email to **mwharris@whitleycompany.com**. Please only send high-resolution images (300 DPI or larger) and short works of poetry appropriate for publication. Please include all credit information with all works submitted. Your work may also appear on DCA's website at culturela.org and in other DCA publications.

The deadline for artwork submissions is November 23, 2026.

We appreciate your help, and look forward to commemorating Black heritage and traditions in Los Angeles through this special annual publication. Should you have any questions regarding this annual calendar and cultural guide, please contact Marcia Harris at **mwharris@whitleycompany.com** or via phone at **323.296.1261**.

Sincerely,

Juan Garcia
Director of Marketing, Development, and Design Strategy
City of Los Angeles Department of Cultural Affairs

City of Los Angeles Heritage Month Publications

Artwork and Poetry Submission Guidelines

File Size: Submit publication-quality images only, 300 dpi, no less than 2500 pixels in width, nor less than 3500 pixels in height.

> ***EXCEPTION**: If your piece is exceptionally wide, we occasionally print double-page spreads. These very wide pieces should be submitted at a minimum width of 5000 pixels.*

File Type: JPG, TIFF, or PDF files only. If sent as RGB, we will convert to CMYK.

Naming of Files: Name the files with your last name followed by the name of the piece for correct attribution. If you are submitting a diptych (etc.), please add L or R to the file name so we place the work correctly.

> ***Correct file names**: Shimizu 3 Spiders.jpg, Park Lion L.jpg, Park Lion R.jpg*
>
> ***Incorrect file name**: File12345.jpg*

Artwork Details: Provide the name of the image, the media used to create the work, the size of the work, and the year created.

> ***Example:** 3 Spiders, Digital Photography, 12" x 5", 2014*

Poetry: We do not accept poetry embedded with images

- Submissions accepted in any language; provide an English translation.
- 50-line maximum per poem
- Include the poem name and the poet's name at the top of each page.
- Pages, Word, or Google Doc accepted. Please no PDF
- Art may not be embedded in the file

Contact: Include your name as you'd like to see it printed in the publication with your email address, website, or Instagram page that you'd like included in the publication.

Make sure to include your mailing address so we can send you a copy of the book in the mail if your work is included. *We need your contact information so we can contact you if we have questions or need additional information.*

Method of Submission: Files will be accepted via email, Dropbox, or WeTransfer.

Questions: Please email mwharris@whitleycompany.com or call 323.296.1261

Confirmation: You will receive a confirmation email once we receive your submissions.

Agreement: By submitting works for consideration for each Heritage Month Calendar and Cultural Guide, you agree to allow the City of Los Angeles Department of Cultural Affairs to also use any of the images submitted on its website, newsletter, social media channels, outside media organizations, videos, and any other marketing promotions for the Heritage Month Calendar and Cultural Guide

The City refrains from reproducing works of art that depict nudity or depictions of violence, since this is a government publication distributed to minors; please only submit appropriate images

2027 Black Heritage Month Artwork Submission Form

Submission deadline: November 23, 2026

Please complete the following form for the images you submit.

Name to be displayed in book	Email Address	Website or Instagram page	Telephone Number (will not be displayed)	Mailing Address (will not be displayed)
File Name	Artwork Name	Media	Size in inches/feet	Year Created

** Please note:*

Naming of Files: Name the files with your **last nam**e followed by the **name of the piece** for correct attribution. If you are submitting a diptych (etc.) please add L or R to the file name so we place the work in the correct order.

- ***Correct file names****: Washington 3 Spiders.jpg, Park Lion L.jpg, Park Lion R.jpg*
- ***Incorrect file name****: File12345.jpg or 3Spiders.jpg*

Artwork Details: Provide the name of the image, the media used to create the image, the size of the image, and the year created.

- ***Example:*** *3 Spiders, Digital Photography, 12" x 5", 2014*

Image File Size: Submit publication-quality images only, 300 dpi, no less than **2500 pixels in width**, nor less than **3500 pixels in height**.
"Save As" and include your name in this submission form.

All artists whose work is included grants DCA permission to showcase the works online at culturela.org and on the official sites for the LA City Council Offices and the Office of the Mayor, and to be promoted via the DCA / Mayor / City Council Members social media channels.

Please send this file and artwork to: mwharris@whitleycompany.com

Contact me if you do not receive a confirmation email within 7 days of submitting. I can be reached at 213.536.1378 if you have any questions or concerns.
If you have trouble completing the form, put the required information in an email - do not handwrite the information.

Marcia Harris