

## **That's Kincie Studios – Booking Policy**

### **Booking & Confirmation**

All engagements require a completed booking inquiry form. Bookings are confirmed only after written agreement and required payment are received. Dates are reserved on a first-come basis.

### **Payment Terms**

Speaking engagements require a 50% non-refundable deposit. Remaining balance is due 7 days prior to the event. Virtual and one-on-one sessions require full payment at booking.

### **Cancellations & Rescheduling**

Cancellations 14 days or more in advance may be rescheduled once. Cancellations within 14 days are non-refundable.

### **Travel & Expenses**

Travel and lodging are billed separately unless otherwise agreed.

### **Session Scope**

All services are educational and empowerment-focused and do not replace therapy or emergency services.

### **Recording & Content Use**

Recording or repurposing content requires written consent.

### **Emergency Disclaimer**

This service is not monitored for emergencies. Call 988 or 911 if immediate help is needed.