



CHALLIE A. MINTON, MD PC

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Patient's Rights & Responsibilities

You have the right to:

- A personal clinician who will see you on an on-going, regular basis.
- Competent, considerate, and respectful health care regardless of race, age, sex, religion or sexual orientation.
- A second medical opinion from the clinician of your choice at your expense.
- A complete, understandable explanation of your condition, treatment, and chances of your recovery.
- The personal review of your own medical records by appointment and in accordance with applicable State and Federal guidelines.
- Confidential management of communication and records pertaining to your medical care.
- Information about the medical consequences of exercising your right to refuse treatment.
- The information necessary to make an informed decision about any treatment or procedure, except as limited in an emergency.
- Be free from mental, physical, and sexual abuse.
- Humane treatment in the least restrictive manner appropriate for treatment needs.
- An individualized treatment plan.

You are responsible for:

- Giving your clinician correct and complete health history information (ex. Allergies, past and present illnesses, medications, and hospitalizations).
- Providing staff with correct and complete name, address, telephone, and emergency contact information each time you see your clinician, so we are able to contact you.
- Providing staff with current insurance information including any secondary insurance.
- Signing a "Release of Information" form when asked so your clinician can receive and review your medical records involved in your care.
- Telling your clinicians about all medications you are currently using, including over-the-counter medications, herbal, or other therapies.
- Telling your clinician about any changes in your condition, medications, or reactions to medications.
- Asking your clinician questions when you do not understand your illness, medication, or treatment plan.
- Following your clinician's advice. If you refuse to follow instructions given by your health care clinician, you are responsible for any medical consequences.
- Keeping your appointments. If you need to reschedule or cancel your appointment, please contact the office at least 24 hours in advance.
- Paying copayments at the time of your visit and paying bills upon receipt.
- Following the rules in the office about conduct (ex. No smoking in the office).
- Respecting the rights and property of our staff and others in the office.