

**MOSQUITO VOLUNTEER FIRE ASSOCIATION
BOARD OF DIRECTORS
REGULAR BOARD MEETING
January 2, 2025
Minutes**

1. CALL TO ORDER AT 3:00 PM
2. ROLL CALL OF MEMBERS: Cheryl Owen, Mary Williams, Trent Williams, Tony Christensen were present. Karen Jensen was absent.
3. APPROVAL OF AGENDA: Trent requested three items be added to the agenda and made a motion to approve the updated agenda, Mary seconded and the agenda was approved by all.
4. APPROVAL OF MINUTES FROM November 6, 2024 MEETING: Mary moved to approve the November meeting minutes, Cheryl seconded and the minutes were unanimously approved.
5. BOARD APPROVAL OF TREASURERS REPORT: Mary presented the treasurer's report covering the November activity. Cheryl made a motion to approve the report, and Trent seconded the motion. The motion was approved by all.
6. SPECIAL MEETING RESULTS: Trent reviewed the actions from the special meeting which was a request for funding in the amount of \$350 for replacement fryer baffles for the diner which was made by Trent. The motion was seconded by Mary and the motion was approved unanimously.
7. OLD BUSINESS
 - a. Pavilion roof – Trent reported that material for the pavilion roof repair is on order and due any time now. Installation will occur when material arrives and weather permits.
 - b. Nature Exhibit kiosk upgrade – Trent reported that he had sent a request to the federal fish and wildlife regional office requesting information on suppliers of exhibit displays. He has not heard back yet.
 - c. Domestic water line repair – Trent reported that there is still a small leak in the diner water supply line in front of the small container. The plan is to repair when weather allows.
8. NEW BUSINESS
 - a. Board member appointment – Cheryl expressed thanks to Karen and Tony for their service on the board with supporting thanks from the other board members and the community members present. She then made nominations for Natasha Cutter and David Dudley to become board members in accordance with MVFA bylaws. Both accepted their nominations and were voted in as new board members.
 - b. Board position nominations – Cheryl suggested that current board positions be maintained unless changes were suggested from the other board members. All agreed with the position of Vice Chair being unfilled. She suggested that consideration from the two new board members occur between now and the February meeting for filling of this position.
 - c. 2024 Financial Summary – Mary reported that the financial information for the end of the year did not arrive in time for a summary to be prepared and presented at this meeting. The 2024 financial summary will be made at the February meeting.
 - d. 2025 Committee Identification – Trent reviewed the current committees and the identified leads and requested that any changes to the list be made. The current committee list was not changed but new leads for monthly reporting were made. The committees and responsible leads for 2025 are-

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- Finnon Lake Recreation Area (FLRA) – Trent
- Fish and Wildlife – Dave Angelo
- HIPCAMP - Cheryl
- Community Outreach/New Neighbor – Cheryl
- Communications – Trent
- Apparel – Natasha
- Events – Natasha
- Recycling – Cheryl

Trent to the responsibility to create a committee member directory for tracking the support from community members on these committee activities.

- e. Events Calendar – Cheryl presented the proposed event dates for 2025 to the board which was approved by all.
 - f. Oven Parts (agenda add) – Trent stated that replacement and adjustments to the propane regulator to the range had been made with positive results to the range top and grill burners. However, the oven burners were still indicating a yellowish flame. He requested \$700.00 be allocated for purchase of thermostat and safety valves, knob and burner carrier for the one oven. The intent being to replace these items on one oven and confirm that proper flame be achieved. If so then a follow-up request would be made for the second oven, excluding the need for a burner carrier replacement. Cheryl moved that the requested funding be allocated and David seconded it. All approved the motion.
 - g. Shimmick Lease Extension (agenda add) – Trent reported that Shimmick has requested an extension to the Batch Plant lease to fall of this year. He made a motion for Shimmick to proceed with the documentation for the extension through the end of the year if Shimmick desires. Mary seconded the motion and all approved.
 - h. MVFA Meeting Date, Time and Location (agenda add) – Trent conveyed that due to the first Thursday of the month being occasionally the first to third day of the month, the communication of the next board meeting in the BYTE becomes dated news by the time of delivery. In addition, this early in the month date does not allow time for the financial reconciliation to occur before the treasure's report is to be presented at the monthly meeting. Due to these issues, and based on the availability of alternate dates that do not conflict with other organizations, a motion was made to move the monthly meeting to the third Thursday of the month. David seconded the motion and it was approved by all. Trent then asked for discussion on the time of the meeting. The consensus was that the current 3:00 pm meeting time was preferred. A motion was then made by Mary to move the monthly meeting location to the MVFA diner. Natasha seconded the motion and it was unanimously approved.
9. COMMITTEE REPORTS
- a. Finnon Lake Recreation Area (FLRA) – Trent reported that Steve V. and David D. had provided support for the removal of the fallen tree at Finnon Lake along with demolition

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and cleanup of the Pinocchio horse shed and surrounding property. He also reported the disc golfers were requesting that hole 27 and tee box be relocated next to the lake with the tee box close to the fallen tree location and the hole on the point in the direction of the diner. The board members all supported this change.

- b. Fish and Wildlife – Dave Angelo was not available to report.
 - c. HIPCAMP – Cheryl stated nothing new to report.
 - d. Community Outreach/New Neighbor – Trent communicated that a new neighbor packet was delivered to a resident who had requested one at the Christmas dinner. David reminded all that Merridith Blain had requested collaboration from SCPOA with the MVFA on the new neighbor packet preparation and delivery. All were favorable to this.
 - e. Communications – Trent stated that the BYTE was in publication.
 - f. Apparel – Mary indicated that there was no new information.
 - g. Events – Cheryl suggested that this activity had been previously covered in the meeting.
 - h. Recycling – Mary reported that the most recent recycling had generated \$416.08.
10. PUBLIC COMMENTS ON NON-AGENDA ITEM None.
11. GOOD AND WELFARE OF THE COMMUNITY AND THE BOARD – None reported.
12. ADJOURNMENT at 4:11 pm.