

GRANT GUIDELINES

Who may apply:

- Applicants must be not-for-profit, tax-exempt and serve a public purpose.
- The grant application must be approved and signed by a supervisor, when applicable. For example, a request involving the local school district or its students must be approved by a principal or the school district's superintendent. Requests from village departments must be approved and signed by the village president.

Purposes for which funds may be requested:

- Projects should be for educational, cultural, charitable or benevolent purposes that will benefit and improve the Palmyra community.
- Projects should be creative, innovative and address community needs.
- Projects are expected to be accomplished within a specific period of time, generally not more than one year.

The Foundation typically does not award grants:

- To support operating or on-going expenses of organizations
- To pay wages or salaries
- In response to annual drives, to eliminate previously incurred deficits or expenses or for debt retirement
- To endowment funds
- For religious or sectarian purposes
- To individuals, other than through awards or pre-established scholarship funds
- For lobbying, partisan political purposes or campaigns

HOW TO APPLY FOR A GRANT

If you think your organization and project would qualify, please return written and signed application to:

Palmyra Community Foundation, c/o First Citizens State Bank, PO Box 159, 111 East Main Street, Palmyra, WI 53156

