



2026 BOULDER VALLEY WINE FESTIVAL RETAIL VENDOR APPLICATION

Greetings!

You are invited to complete this vendor application for **THE BOULDER VALLEY WINE FESTIVAL** on **Saturday May 30th, 2026**. The Boulder Valley Wine Festival will feature wineries, demonstrations, artisans/lifestyle vendors, entertainment and delicious cuisine. The NEW location will be on North Harrison Avenue in downtown Lafayette, Colorado. We plan to limit the number of Retail Vendors based on space and want to make sure vendors complement the local, wine or food categories. Applications must be received (with payment) by **April 30, 2026. No refunds after April 30, 2026.** The Boulder Valley Wine Festival committee is looking for vendors (retail establishments) that complement the high quality of Colorado wines, with preference for businesses that sell artistic or wine related items. Vendors will be selected based upon the ability to provide a well-balanced vending area. If more than one vendor applies with the same type of product, preference will be given to the vendor who applied first. Vendor space will be limited! **Vendors must supply their own electricity!**

- **Regular set up begins Saturday morning at 7 am and must be complete by 10:00 AM. There may be Friday Afternoon Setup. Assistance may be provided.**
- **You must stay open for the duration of the event on Saturday May 30th from 11AM - 5PM.**
- **Site selection is based upon a 'first come-first serve basis' and will be assigned – with application and payment of fee.**

Each vendor will be supplied with a 10' x 10' space. Vendors are required to bring a professional sign with the name of their company and prices visible, to be placed at your booth. You must have a tent that is secured. You must use water barrels or other weighted objects, staking is not allowed. Please fill out the information below and return it with application fee to:

Boulder Valley Wine Festival – PO Box 206, Windsor, CO 80550 (970) 218-4545. Please include the booth fee of \$200.00 before April 30, 2026. Booth fee goes up to \$250.00 after May 1st, 2026. You are responsible to furnish your own pop-up tent. Tents may be rented at an additional cost. Your check will be refunded should your company not be selected.

Please provide below a brief description of your company and retail specialties.

- **Tent.** Tent space with protective wind and rain resistant roof. Vendors should prepare for any type of weather, particularly wind and rain (including late afternoon thunderstorms). Tent tie-downs (i.e....water jugs, NO STAKING) are **required**. **NOTE: Tents larger than 10X20 need to be fire retardant and approved by the Lafayette Fire Department.**
- **Pets.** Pets are not allowed on the festival grounds. Service animals, which are registered with the State of Colorado and used for the purpose of aiding a disabled individual, are exempt.
- **Product Restrictions.** Acceptance is based on the understanding that Vendors will sell only those items listed on their applications. Additional items may NOT be sold without the event organizers expressed consent.
- **Sales Taxes.** Vendors must have **both** a general Colorado Tax License and a Colorado Single or Multiple Event Sales Tax License. For information about Colorado Sales Tax Licenses, call 303-238-7378 for sales tax info or visit http://www.revenue.state.co.us/TPS_Dir/home.asp.
- **Each vendor is responsible for the collection and payment of sales tax for both State and Local taxes.**
- **Vendor needs to have proper insurance and must provide a copy of its policy or certificate showing necessary coverage. ***

** NOTE: Retail Vendors are required to have minimum insurance coverage in effect that covers the Vendor's booth operations. Please attach copy of declaration page showing valid comprehensive general liability coverage at a minimum of \$1,000,000 policy limits per occurrence for Bodily Injury and Property Damage, and an aggregate limit of at least \$2,000,000 CSL. Policy shall reflect coverage for Premises/Operation and Products Liability). The Policy shall name The Town of Lafayette, The Boulder Valley Wine Festival and The Bowers Group LLC as additional insureds for the term of the event. You must have proof of insurance.*

I am a licensed Retail Vendor that is registered with the State of Colorado to do business in a Temporary Location

Contact Name _____

Company _____

E-Mail _____

Address _____

City/Town _____ State/Zip _____

Phone _____ Fax _____

***Colorado Multi-Event License # _____

We do not guarantee any particular booth location. Electricity will not be provided.

Please sign acknowledging that you have read all of the information, rules and regulations and agree to be bound by this contract.

Booth Fees: \$200.00 with your own Pop-up Tent before April 30, 2026. Booth fee is \$250.00 after May 1, 2026!

X _____ # of 10x10 booth spaces required = \$ _____ Tent? _____ \$150.00

Table and Chairs? _____ \$25 **Total Remittance: \$ _____**

METHOD OF PAYMENT

_____ Check enclosed payable to **Boulder Valley Wine Festival**

I understand that I am completely responsible for my booth space and property and bear all liability associated with my booth space and property and my own actions while participating at the **Boulder Valley Wine Festival**. I also understand and agree that neither **The Bowers Group, LLC., The Town of Lafayette and The Boulder Valley Wine Festival** is responsible for merchandise belonging to the exhibitor/vendor and is exempt from any liability as a result of participation in the show. I have read, understand and agree to abide by all the guidelines and requirements listed in the enclosed application in addition to all applicable state, city and county requirements and guidelines. Misrepresentation of any merchandise will be grounds for removal from this and all future shows.

Vendor Signature _____ Date _____

RETURN FORM & PAYMENT TO:

Boulder Valley Wine Festival, PO Box 206, Windsor, CO 80550.

If you have any questions, please contact Event Coordinator **Tim Bowers**
Tim@thebowersgrp.com Cell Phone (970) 218-4545