

Middleton Estates Community Association
Carlisle, PA 17013
Monthly Board Meeting

Date: October 14, 2025

Time: 6:00 pm

Location: Stuart Community Center

Board Members in Attendance: Jan Verow, Paul Beck-Munchel, Christina Gerlach, Brittany Kemp, Pat Mainhart, Jennifer Michaud, Jim Porter

Board Members Absent: None

Jan called the meeting to order at 6:01 p.m.

Open Floor – Waived

Approval of Minutes - Minutes of the September 9, 2025, meeting were distributed and reviewed. Christina made a motion to accept, Jan seconded and the minutes were approved by unanimous vote.

COMMITTEE REPORTS

Publicity & Communications – The fall newsletter, which Brittany is preparing, was discussed. It will include information about the bulk pickup procedure for Waste Management.

Budget & Finance – Pat provided an update on her ongoing efforts to collect delinquent dues. Jim distributed a list of homeowners who are on ACH. A few homeowners are paying an incorrect amount due to outdated ACH agreements. Pat is addressing this by sending updated forms for completion.

Maintenance –The new Waste Management contract has been signed and took effect on October 1, 2025.

The meeting adjourned at 7:30 p.m.

Submitted by Jim Porter

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