

Middleton Estates Community Association
Carlisle, PA 17013
Monthly Board Meeting

Date: August 12, 2025

Time: 6:00 pm

Location: Stuart Community Center

Board Members in Attendance: Jan Verow, Paul Beck-Munchel, Christina Gerlach, Pat Mainhart, Jennifer Michaud, Jim Porter

Board Members Absent: Brittany Kemp

Jan called the meeting to order at 6:00 p.m.

Open Floor – Waived

Approval of Minutes - Minutes of the July 15, 2025, meeting were distributed and reviewed. Christina made a motion to accept, Pat seconded and the minutes were accepted by unanimous vote.

COMMITTEE REPORTS

Publicity & Communication – Residents have begun responding to the inquiry about receiving communications via email. Paul volunteered to organize a list of addresses to skip when delivering items in person.

Budget & Finance – Post Office Box rent is due by August 31 and will be paid annually.

Pat reported that our Waste Management bill includes a \$9.99 monthly convenience fee, which we can eliminate by providing them with our banking information.

Past due accounts were reviewed and we discussed the fact that we cannot, under PA law, collect amounts that are more than 4 years past due.

Architectural/Maintenance – Jan distributed the Waste Management for the new contract that will begin on October 1, 2025.

The meeting adjourned at 7:35 p.m.

Submitted by Jim Porter

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