

**Middleton Estates Community Association**  
**Carlisle, PA 17013**  
**Regular Board Meeting**

**Date:** April 16, 2013

**Location:** Stuart Community Center

**Time:** 6:30 pm

**Board members in attendance:** Bea Fisher, Tracy Sharp, Jan Verow, Ben Lauer, Denise, Adams, Judy Hershey, Katie Landis

**Board members absent:** Kathy Kauffman, Jessica Sheets

**Agenda:**

Tracy called the meeting to order at 6:41.

**Open Floor:** (0 members in attendance.)

**Open Floor Closed at 6:42 pm.**

**The following expense items were discussed from the agenda:**

- **Approval of meeting minutes from 02/05/13 and 3/12/13** – motion made by Tracy to approve with 2 changes. Katie second. All approve.
- **Maintenance Issues**
  - Tracy asked Ben if he would like to gradually step in and help with maintenance.
- **Financial Report**
  - Lots of people taking advantage of the discounts.
  - Katie is currently using a personal laptop for Association matters/records. Suggestion made that we purchase a laptop computer specifically for Association matters so that things can be passed off easily if she is out of town or once new offices take over. Katie will gather estimates on cost and bring back to Board for discussion.
- **Loose ends**
  - Tracy replaced flag at front entrance, replaced flood light and purchased flowers (bulbs) for the front beds to add a little color. Flowers should come back every year. Tracy will try to plant summer flowers in June.
  - Front bank along Spring Road (facing Turkey Hill) was cleaned out - - dead and overgrown bushes were removed.
  - Mulching started ahead of schedule. Started along common areas, center island completely done. Some owners have way too much mulch. Lanscaper asked for permission to remove it before putting down new on houses which need it.
  - Tracy made a Yard Sale flyer. Bea will post on all mailboxes.
  - Complaint filed with board regarding dog feces at a particular house. Board will notify home owner about the situation and asked for it to be cleaned up as soon as possible.

- Paving to start April 22. Flyers to be distributed to affected homeowners.
- Discussed moving meeting time to 7:00 versus 6:30.

Meeting Adjourned at 8:15.

Submitted by Denise Adams 4/16/2013.