

**Middleton Estates Community Association
Carlisle, PA 17013
Regular Board Meeting**

Date: April 12, 2011

Time: 6:30 pm

Location: Stuart Community Center

Board members in attendance: Tracy Sharp, Katie Landis, Jan Verow, Maureen Clay, Judy Hershey

Board members absent: Travis Young, Denise Bowers, Bea Fisher, Steve LaGros

Agenda:

Tracy called the meeting to order at 6:42.

Open Floor:

Open Floor Closed at 6:55 pm:

The following expense items were discussed from the Agenda:

- Approval of Meeting minutes from March 8th – No changes were made and a motion was made by Tracy to approve, Seconded by Maureen. Vote was unanimous.
- Special Note: Effective March 15, 2011 Phyllis Hinderliter has resigned from the Board due to personal reasons. The Board has accepted her resignation. Denise Bowers has accepted our nomination to fill the vacant seat.
- Financial – Katie
 - JJJ.com payment was for half of the total bill for the website set-up/design.
 - Payment to Tracy was reimbursement for new flag.
 - Past-due list should only include who is actually late with their payment.
 - Taxes – Katie will contact Luanne Wagner, Group and Kevin Benton to get pricing on doing the Association Taxes. Tom Marston told Katie he does not feel comfortable doing them and he only did it as a favor to Marty.
 - Audit – Maureen will call SEK about what needs to be prepared to have the financial audit done.
- Architecture Issues –
 - Phyllis Hinderliter (76 Partridge) – Plans are being made for a new roof in May. Shingle will be as close as possible to orig. color. There will have to be a metal strip between her roof and the next roof (because of the architectural shingles). Judy questioned how neighbor will feel about this strip. Maureen called Strickland Brothers Roofing while we were sitting there and he

confirmed that with architectural shingles that the strip is indeed needed. Phyllis can go ahead with her roof.

- Tim Groller (31 Partridge) – still a pending issue. Waiting on insurance company.
- Jason Jarrett (11 Partridge) - Has flooding in his basement. Paul Fagley (North Middleton Township) came out to give him some suggestions. Jason would like to take the pipe out front underground out to the street through the curb. If this solution doesn't work, will need to fix pipe in the rear of property which will affect multiple people. Katie made a motion to approve Jason's project. Tracy seconded. All in favor.

- Maintenance Issues – Travis

- New flag was purchased for the front entrance.
- Light at entrance is back up and lit! Looks great!
- Lawns – first mowing sometime next week. Rain has been an issue. Mulching the 23rd (weather permitting). Will put up a sign so residents know to get their beds ready.
- Trees – tabled until next meeting.
- Yard Sale – Jan suggested to go down to 1 yard sale a year because of a decline in participation and slow foot traffic. Maureen suggested June 4th since that is when several other community yard sales are being held (Meadowbrook Farms & Cross Creek). This will also allow us more funds to advertise. Tracy Made a motion to approve – Maureen seconded. All in favor.
- New mailbox – Katie suggested a new mailbox with a drop slot, post, lock and lettering. Cost would be approx \$180. We will investigate more options and pricing. Table until next meeting.

- Website – Denise

- Tracy read e-mail update from Denise since she couldn't be here. Still trying to get middletonstates.org info from Kimsan. We have reserved middletonstates.net – and both will be linked together once we have the .org info. Draft from JJJ.com will come shortly.

- Loose Ends

- Newsletter –
 - Tracy trying to finalize. If you have anything to add please let Tracy know ASAP.
- Park Clean up Day –
 - Tentatively Sunday May 22nd.
- Weeds behind 77 Partridge need trimmed.

Meeting adjourned at 8:05 p.m.

Submitted by Katie Landis; Tracy Sharp

4/12/11