

Middleton Estates Community Association

Carlisle, PA 17013

Monthly Board Meeting

Date: April 13th, 2021

Location: Stuart Community Center

Time: 7:00pm

Board Members in Attendance: Katie Landis, Joshua Arvey, Jennifer Michaud, Janna Books, and Jan Verow

Board Members Absent: Joe Tubioli and Justin El-Hajj

Agenda:

- Call to Order: Janna called the meeting to order at 7:01pm
- Open Floor: There were 0 member(s) in attendance.
 - Open Floor Closed: 7:03PM
- Approval of minutes:
 - Approval of March minutes
 - Josh motion to approve March minutes. Katie seconded the motion
 - 5-yays
 - 0-nays
- Old Business
 - Katie motioned to seat officers as below. Janna seconded.
 - President: Janna Books
 - Vice President: Joshua Arvey
 - Secretary: Jenn Michaud
 - Treasurer: Katie Landis
 - 5-yays
 - 0-nays
- Business Arising/New Business
 - Nominating Committee

- Jan will be the new chair. She will look for two members to join with her.
 - Snow contract
 - Our snow contract was only one year. We are currently negotiating our contract before signing.
 - It was brought to the board's attention that a homeowner was interested in building a bus stop cover. This would not be possible because we would have to get right of way since it is private property.
 - A trampoline was set up. Article 2 Section 2 of bylaws states that there cannot be any permanent structures. Josh will send out an email reminding residents to follow these rules.
 - Community garden- there would be no public space that a community garden would work.
 - Metal pipes are being exposed. Janna will call the sewer company to get these replaced.
- Committee Recaps
 - Finance Committee
 - More people paid for the complete year in advance.
 - ACH deposits – we are still collecting papers to submit to the bank. Jan and Katie will be working together to get these documents together.
 - Recreational Committee
 - Jenn proposed that June 13th would be our yard sale day. Jan is checking with Meadowbrook Farms to make sure we can coordinate with them.
 - Maintenance committee
 - New signs installed down by the park.
 - Publicity Committee
 - New website should be finished sometime in June/July
- Budget:
 - Reviewed Financials
- Announcements
 - None at this time
- Ending Items
- Meeting Adjourned: 7:57PM

Next Monthly Board Meeting: May 11th, 2021

Meeting Minutes Submitted By: Joshua Arvey