

# Middleton Estates Community Association

Carlisle, PA 17013

## Monthly Board Meeting

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**DATE:** August 8, 2017

**LOCATION:** Stuart Community Center

**TIME:** 7:00 pm

**BOARD MEMBERS IN ATTENDANCE:** Tracy Sharp, Kathy Kauffman, Katie Landis, Denise Adams, Janna Books, Judy Hershey

**BOARD MEMBERS ABSENT:** Stephanie Bragg

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### AGENDA:

- Call to Order: Tracy called the meeting to order at: 7:00 PM
  - Open Floor: There was 0 member(s) in attendance.
  - Open Floor Closed: 7:01 PM
  - Approval of minutes from the 7/11/17 meeting:
    - Tracy made a motion to approve. Judy Second - All in favor
  - Architecture Issues:
    - Letter sent regarding window a/c units in 35 Partridge. Letter gives homeowner 60 days to remove a/c units.
  - Maintenance Issues:
    - Sidewalk project - we have a new sales rep. \$7,000 to go forward with project as quoted. Voted - all in favor.
    - Need to check with R&R about sign for park? Does he have it?
  - Financial Report:
    - Reviewed financial statement and past due list.
  - Loose Ends:
    - None
  - Meeting Adjourned: 8:00PM
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**NEXT MONTHLY BOARD MEETING:** September 11, 2017

**MEETING MINUTES SUBMITTED BY:** Tracy Sharp