

Middleton Estates Community Association

Carlisle, PA 17013

Monthly Board Meeting

DATE: December 13, 2016

LOCATION: Stuart Community Center

TIME: 7:00 pm

BOARD MEMBERS IN ATTENDANCE: Tracy Sharp, Judy Hershey, Katie Landis, Kathy Kauffman, Jana Books

BOARD MEMBERS ABSENT: Stephanie Bragg, Denise Adams

AGENDA:

- Call to Order: Tracy called the meeting to order at: 7:00 PM
 - Open Floor: There was __0__ member(s) in attendance.
 - Open Floor Closed: _7:01_ PM
 - Approval of minutes from the 11/15/16 meeting:
 - Katie made a motion to approve Tracy Second - all in favor
 - Architecture Issues:
 - No new business
 - Maintenance Issues:
 - Bill Hershey replaced both burned out light bulbs at main entrance.
 - 95B Partridge needs a larger trash tote
 - 41 Partridge requested new recycle tote
 - Financial Report:
 - Reviewed monthly reports.
 - Tracy will follow up on 137 issue and 127 Heron Way issue
 - Loose Ends:
 - Discussed Annual election and meeting info. Feb notice of election must be mailed by January 23rd - Respond by Feb 3rd. Ballot and budget to be mailed by Feb 10th.
 - Nominees to be presented at January meeting for ballot
 - Meeting Adjourned: 8:12 PM
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NEXT MONTHLY BOARD MEETING: January 10th

MEETING MINUTES SUBMITTED BY: Tracy Sharp