

# Middleton Estates Community Association

Carlisle, PA 17013

## Monthly Board Meeting

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**DATE:** December 11, 2018

**LOCATION:** Stuart Community Center

**TIME:** 7:00 pm

**BOARD MEMBERS IN ATTENDANCE:** Tracy Sharp, Judy Hershey, Stephanie Bragg, Kathy Kauffman, Denise Adams, Stephanie Bragg

**BOARD MEMBERS ABSENT:** Katie Landis, Janna Books

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### AGENDA:

- Call to Order: Tracy called the meeting to order at: 7:00 PM
  - Open Floor: There was 0 member(s) in attendance.
  - Open Floor Closed: 7:00 PM
  - Approval of minutes from the 10/16/18 & 11/13/18 meeting:
    - Denise made a motion to approve Judy Second - all in favor (October)
    - Stephanie made a motion to approve Denise Second - all in favor (November)
  - Architecture Issues:
    - None
  - Maintenance Issues:
    - 12/6/18: Leaf removal was completed.
  - Financial Report:
    - Reviewed financials.
  - Loose Ends:
    - 12/6/18: Janna noticed that there have been people spotting deer down at the park which is illegal at this time of the year. This activity was reported to the police.
    - Discussed replacement of damaged mailboxes. Quote is \$6780.94. Tracy made a motion to move forward with ordering the boxes. Voted - all in favor. Will work with Janna to coordinate ordering, storage and installation.
    - 11/27/18 - Newsletter was distributed and posted to website
    - 11/27/18 - Letter has been mailed regarding lawn care and posted to website
  - Meeting Adjourned: 8:20 PM
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**NEXT MONTHLY BOARD MEETING:** January 8, 2018

**MEETING MINUTES SUBMITTED BY:** Tracy Sharp