

Middleton Estates Community Association
Carlisle, PA 17013
Regular Board Meeting

Date: December 11, 2012

Location: Stuart Community Center

Time: 6:30 pm

Board members in attendance: Tracy Sharp, Katie Landis, Judy Hershey, Jessica Sheets, Bea Fisher, Kathy Kauffman, Denise Adams

Board members absent: Steve LeGros, Jan Verow

Agenda:

Tracy called the meeting to order at 6:33.

Open Floor: (0 members in attendance.)

Open Floor Closed at 6:33 pm.

The following expense items were discussed from the agenda:

- **Approval of meeting minutes from 11/13/12** – Motion was made by Katie to approve. Seconded by Jessica.
- **Architecture Issues** – Bea
 - 114 Heron wants to enclose his patio and take the kitchen window out and put in a narrow one. There will be sliding glass doors as the entrance. He will match the siding to the house. It will have a pitched roof. All agree to allow him to move forward on the project.
 - 80 Partridge wants to replace patio doors with sliding glass doors. All agree to allow.
- **Maintenance Issues**
 - Tracy working on getting quotes for sidewalk repair needed. Will work on this in the coming months.
 - Zimmerman, Danny Raudabaugh, Boyles, etc. recommended.
 - Landscaping
 - R&R is working on clearing out are along Spring Road pine tree row. Was concerned that clearing out under the pine trees along Rt. 34 would make it too “see-through”. However, once stuff grows back, that won’t be a problem. Once it’s groomed and mulched in Spring it will look nice.
- **Financial Report** - Katie
 - District justice update
 - Katie only took four because the fifth paid. Another paid in full after she filed.
 - Nothing happens if they don’t pay. Can file a lien at the courthouse but nothing happens until they try to sell property. Costs the association money.
 - For our records, Katie may find a way to separate out those over a year past due. (In Excel, not Quick Books.)

- Larry may come to February meeting in preparation for the annual meeting.

Meeting Adjourned at 7:15.

Submitted by Jessica Sheets 01/01/2013.