

**Middleton Estates Community Association**  
**Carlisle, PA 17013**  
**Regular Board Meeting**

**Date:** February 11, 2014

**Location:** Stuart Community Center

**Time:** 7:00 pm

**Board members in attendance:** Katie Landis, Denise Adams, Judy Hershey, Kathy Kauffman, Tracy Sharp, Bea Fisher

**Board members absent:** Jan Verow, Ben Lauer

**Agenda:**

Tracy called the meeting to order at 7:08 PM

**Open Floor:** (2 members in attendance.)

- Terry Myers volunteered to run for the Board.
- Joan Garcia has concerns about R&R Landscaping. (lawn cuttings blown on patio, bushes not trimmed, snow removal). Board addressed concerns – need to know issues when they happen so they can be resolved when they happen.

**Open Floor Closed:** 7:42 PM

**The following expense items were discussed from the agenda:**

- **Approval of meeting minutes from 1/14/14**
  - Katie made motion to approve. Denise seconded.
- **Architecture Issues**
  - None
- **Maintenance Issues**
  - Snow removal
  - Soon time to discuss Spring projects
  - Tracy still needs to replace light bulb at entrance.
  - Yard Sale scheduled for June 7<sup>th</sup> (1<sup>st</sup> Saturday in June)
- **Financial Report**
  - Received accounting contract from Cindy Pagano. Cindy will also attend the March 2014 meeting to present Compilation to the members. She will also process taxes.
  - Discussed outstanding dues. Several people we have filed on still have not paid. Spoke again to the District Justice. Since it's not a criminal complaint there is nothing more their office can do. Only other step we can take is to file with the Prothonatary Office to have a lien filed against their credit. Several accounts headed to foreclosure. We will never recover the cost of filing at the DJ on those accounts.
- **Loose ends**
  - Terry Myers, Bea Fisher, Judy Hershey and Samantha Gilbert have all agreed to run for the Board on the ballot.

- o Andrew Shaw cannot attend meeting due to a previous obligation, however ballots can still be sent to him. Cindy will collect ballots from Attorney Shaw and bring to the meeting.

Meeting Adjourned at 8:15

Submitted by Denise Adams 2/11/14