

Middleton Estates Community Association

Carlisle, PA 17013

Monthly Board Meeting

DATE: 10 February 2015

LOCATION: Stuart Community Center

TIME: 7:00 pm

BOARD MEMBERS IN ATTENDANCE:

Tracy Sharp, Judy Hershey, Kathy Kauffman, Katie Landis, Bea Fisher, Denise Adams

BOARD MEMBERS ABSENT: Janna Books

AGENDA:

- Call to Order: Tracy called the meeting to order at: 7:00 pm
- Open Floor: There were 0 members in attendance
- Open Floor Closed: 7:02 pm
- Approval of minutes from the 1/13/2015 meeting:
 - Bea made a motion to approve. Tracy second. All in favor.
- Architecture Issues:
 - None
- Maintenance Issues:
 - Discussed clearing of snow. Contract states that snow removal will be within 2 hours after the snow stops. Contract also states removal will be when we have a snowfall of 2+ inches.
- Financial Report: Katie
 - Payment record approved for the Annual Meeting.
 - Reviewed paperwork for Annual Meeting.
- Loose Ends:
 - Complaint regarding tenant at 61 Partridge. Board will send a letter.
 - Discussed new policy of advance payment for the meeting room. We are currently booked through and paid through April meeting.

- Meeting Adjourned: 8:25 pm

NEXT MONTHLY BOARD MEETING: March 10th

MEETING MINUTES SUBMITTED BY: Denise Adams