

# Middleton Estates Community Association

Carlisle, PA 17013

## Monthly Board Meeting

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**DATE:** January 20, 2015

**LOCATION:** Stuart Community Center

**TIME:** 7:00 pm

**BOARD MEMBERS IN ATTENDANCE:**

Tracy Sharp, Bea Fisher, Judy Hershey, Kathy Kauffman, Katie Landis, Denise Adams

**BOARD MEMBERS ABSENT:** Janna Books

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**AGENDA:**

- Call to Order: Tracy called the meeting to order at: 7:12 pm
- Open Floor: There were 3 members in attendance
  - Marty Line
  - Jim & Peg Porter
    - Marty Line made a suggestion to change the Annual Meeting date to March 2<sup>nd</sup> since March 1<sup>st</sup> is on a Sunday. Tracy stated that she had that on her agenda already to bring up for discussion at tonight's meeting. All agreed this was a good idea.
    - Mr. & Mrs. Porter asked when budget, etc. was sent out prior to the meeting. Inquired about monthly payment information. Inquired about several architecture issues.
    - Mr. & Mrs. Porter and Ms. Line expressed that they would like to see the association follow up with new residents with welcome packages.
    - Jim & Peg thanked the Board for letting them sit in and for serving on the Board.
- Open Floor Closed: 7:36 pm
- Architecture Issues:
  - No new issues to discuss
- Approval of minutes from the 11/11/14 meeting:
  - Motion was made by Katie to approve. Seconded by Kathy. Vote was unanimous.
- Financial Report:

- Tracy paid for meeting room out of pocket. Community center changed rule - rooms must not be paid for in advance. She will be reimbursed.
  - Budget on-going monthly updates.
  - Tracy will check on expiration dates of trash contract.
  - Reviewed overdue accounts.
    - 4 accounts will be sent to the district justice for delinquent accounts.
  - Website: Nothing to report
  - Loose Ends:
    - Tracy made a motion to hold the annual meeting on March 2, 2015 at 7:00 (instead of Sunday March 1<sup>st</sup>). Bea seconded. All in favor.
    - Annual yard sale will be June 13<sup>th</sup>. All in favor.
    - 83B not picking up dog poop. Tracy will send letter.
    - Terry Myers stepped down from the Board effective immediately. She has taken on a new job that will conflict with serving.
  - Meeting Adjourned: 8:30 pm
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**NEXT MONTHLY BOARD MEETING:** February 10, 2015

**MEETING MINUTES SUBMITTED BY:** Denise Adams