

Middleton Estates Community Association

Carlisle, PA 17013

Monthly Board Meeting

DATE: January 10, 2017

LOCATION: Stuart Community Center

TIME: 7:00 pm

BOARD MEMBERS IN ATTENDANCE: Tracy Sharp, Judy Hershey, Katie Landis, Denise Adams, Stephanie Bragg, Kathy Kauffman, Jana Books

BOARD MEMBERS ABSENT: Katie Landis

AGENDA:

- Call to Order: Tracy called the meeting to order at: 7:15 PM
- Open Floor: There was __0__ member(s) in attendance.
- Open Floor Closed: _7:16_ PM
- Approval of minutes from the 12/13/16 meeting:
 - Denise made a motion to approve Jana Second - all in favor
- Architecture Issues:
 - No new business
- Maintenance Issues:
 - Jana noticed that another one of our “dog poop” signs appear to have been vandalized. Assume this happened when the park signs were “hit”. May need to invest in a few new ones in the Spring.
 - Tracy will follow up with R&R about tree at park- will be using chippings from this tree to place at the playground area.
- Financial Report:
 - Reviewed monthly reports.
 - 127 Heron Way issue was resolved. Seller was reimbursed for funds by Buyer’s attorney.
 - 137 Partridge issue was resolved. Tracy contacted title company. They issued check for missing initiation fee. Buyer made aware of monthly obligations - is paid current.
- Nominating Committee:
 - 7 people were contacted in regard to their interest in serving on the Board. Of those 7, 2 agreed to include their names on the ballot for the 2017-18 election. Wendy Snyder & Bea Erickson. Current members Janna Books, Kathy Kauffman and Judy Hershey agreed to re-

nomination. We will have 5 individuals on the ballot. All agreed with the nominees from the committee.

- According to By-Laws - one third of the Board must be elected or re-elected each year. That means, with the 7 member board that we are now maintaining, that 3 positions must be elected or re-elected each year. Terms can be stated to be 3 year terms but will have to be cut short to stay in compliance with this. Board member positions are rotated based on when they were elected or re-elected to keep things in check.
 - 1st letter will be mailed out January 23rd. Ballots to be mailed out Feb 15th with Annual Meeting info.
- Loose Ends:
 - None
 - Meeting Adjourned: 8:16 PM

NEXT MONTHLY BOARD MEETING: February 14th

MEETING MINUTES SUBMITTED BY: Tracy Sharp