

# Middleton Estates Community Association

Carlisle, PA 17013

## Monthly Board Meeting

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**DATE:** July 12, 2016

**LOCATION:** Stuart Community Center

**TIME:** 7:00 pm

**BOARD MEMBERS IN ATTENDANCE:** Tracy Sharp, Kathy Kauffman, Stephanie Bragg, Katie Landis

**BOARD MEMBERS ABSENT:** Janna Books, Denise Adams, Judy Hershey

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### AGENDA:

- Call to Order: Tracy called the meeting to order at: 7:00 PM
- Open Floor: There were 2 members in attendance. (Mr. & Mrs. Kell - owners of 36 & 58 Partridge)
  - Issues brought forth by homeowner:
    - Katie Landis rec'd a call from Mary Schreiber (54 Partridge) stating that a piece of siding on her neighbor's home is still loose and coming off and that she has requested for this to be repaired several times. Ms. Schreiber was very upset. The Kell's came to the meeting because they wanted the Board to be aware that the siding she is referring to had been replaced about a year ago and that this is an old request. The Kell's thanked the Board for all it has been doing for the Association.
- Open Floor Closed: 7:20 PM
- Approval of minutes from the 6/14/16 meeting:
  - Kathy made a motion to approve - Katie Second - all in favor
- Architecture Issues:
  - The Board received a request from Solar City on behalf of Rocky Brent at 118 Heron Way with a request to put solar panels on roof. The sketch and plan was distributed to all in attendance. Due to the nature of the request, Tracy forwarded the request to Attorney Shaw ahead of time for his input. His review of the Covenants & Restrictions showed that basically the Board has the discretion to approve or deny the request. He also made sure to remind the board that whatever decision was made that it would set a precedent for all future requests and decisions on the same matter. The Board discussed their opinions and decided that since there were not enough members present to vote, that absent Board members would be brought up to speed and vote via e-mail prior to the next meeting.
- Maintenance Issues:
  - Shrub & tree trimming has begun.

- Financial Report:
    - Reviewed past due list and ledger.
  - Loose Ends:
    - It was noted that the Voting of Officers information from the June meeting was not included in the June minutes. For documentation, results were as follows:
      - Tracy nominated Janna to be reappointed as Vice President.
      - Janna nominated Katie to be reappointed as Treasurer.
      - Denise nominated Tracy to be reappointed as President.
      - Tracy nominated Denise to be reappointed as Secretary.
      - Vote - all in favor of all positions. Denise will publish to the website and ensure Stephanie was added as well.
  - Meeting Adjourned: 8:01 PM
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**NEXT MONTHLY BOARD MEETING:** August 9th

**MEETING MINUTES SUBMITTED BY:** Tracy Sharp