

Middleton Estates Community Association
Carlisle, PA 17013
Regular Board Meeting

Date: July 9, 2013

Location: Stuart Community Center

Time: 7:00 pm

Board members in attendance: Jessica Sheets, Katie Landis, Kathy Kauffman, Denise Adams, Bea Fisher, Tracy Sharp

Board members absent: Judy Hershey, Jan Verow, Ben Lauer

Agenda:

Tracy called the meeting to order at 7:18.

Open Floor: (0 members in attendance.)

Open Floor Closed at 7:18 pm.

The following expense items were discussed from the agenda:

- **Approval of meeting minutes from 06/18/13** Katie made motion to approve. Denise seconded.
- **Architecture Issues**
 - None.
- **Maintenance Issues**
 - Tracy will switch out the light bulb at the entrance.
 - Trees--Referenced an e-mail from the landscaper that noted it would be better to replace trees in the fall. No one on the board had any issues with that. Resident of #87 worried about her tree, which is a Bradford Pear. They only have a 20 year life expectancy.
- **Financial Report**
 - Larry Walker, our accountant, passed away.
 - Judy had found out who the Villas have now—John Klinger. Tracy will look into that.
 - Tracy suggested talking to Larry Walker's son Dave. He was at Dickinson, now Messiah.
 - We will hold off on big projects until we get a new person and know where we stand with him/her.
 - Katie went over the budget. Impossible to determine what dues amount connected with what fiscal year because some people pay an odd amount, or nothing, etc.
 - New laptop is set up and organized.
 - Tracy will talk to Andy Shaw to see if he has ideas for sending letters to get overdue dues (if he should send, etc.).
- **Loose ends**
 - Newsletter will be printed tomorrow and passed out in a few days.

Meeting Adjourned at 7:53.

Submitted by Jessica Sheets 7/25/2013.