

# Middleton Estates Community Association

## Carlisle, PA 17013

### Regular Board Meeting

**Date:** October 12, 2010

**Time:** 6:30 pm

**Location:** Stuart Community Center

**Board members in attendance:** Tracy Sharp, Jan Verow, Denise Bowers, Arlene Galla, Phyllis Hinderliter, Katie Landis, Maureen Clay

**Board members absent:** Judy Hershey, Travis Young

#### **Agenda:**

Call the meeting to order.

#### **The following items were brought up by the Association Members:**

- Lawn care company ripping up lawns
- Issues with some renters continue – Tracy emailed the landlord but has not received any response. Provided landlord information to Denise for follow up.

#### **The following items were discussed from the Agenda:**

- Appointment of new Board Member – Denise Bowers
  - Motion by Tracy, seconded by Jan
  - Kellie Peterson declined serving
- Discuss appointment of new Vice President
  - Nominations/volunteers
    - Tracy nominated Jan Verow, Seconded by Katie; vote was unanimous
- Approval of Meeting minutes from September 14, 2010 – The minutes were edited for proper wording. A motion by Phyllis to approve, seconded by Katie, there were no objections.
- Financial – Katie Landis
  - Received a check for \$300.62 from Allied Waste – Allied Waste is York Waste
  - Late Fee issues
    - Motion to not waive late fee by Katie, seconded by Maureen; vote was unanimous
    - Changes to take effect January 2011
  - Contact Information update – new directory April 2011
- Website Update
  - Report from Jan/Phyllis
    - Suggestion to have Kimsan allow someone else to work on website
    - Denise will work with Jan and Phyllis to determine if she can take over management of website
- Trash Update – Tracy

- York Waste still picking up recycling
  - Tracy has been advised that although we were removed from their route sheet but not from the driver's map. This has been corrected.
- Interstate Waste Services
  - We were quoted an Oct delivery date for the larger recycle containers and smaller bins for those who requested them.
  - Tracy has been in contact with our sales representative and has been told that their site Manager has been replaced and they are meeting the new one this week (Thursday). They are to bring outstanding issues or pending requests to him, so we are on the list as to where they are in the process of providing the containers and bins.
- Architecture Issues
  - Light Pole Update – plan scrapped by PPL due to location of gas line; cannot place poles within 25 feet; PPL will meet again to discuss possibility of placing lights beyond 25 foot parameter
  - Arlene wanted to hand off to Travis but has agreed to continue
  - Cindy Paulus will serve on Architecture Committee
- Maintenance Issues
  - Park Update
  - Discuss bidding out lawn service agreement
    - Maureen mentioned that most lawn companies run their contracts from summer to summer
    - Maureen will provide lawn company information
    - Have new contract for 18 months or April – March with initial contract of 15 months
    - Work on bids for next month
- Loose ends
  - Jan has 2 large shrubs that she wants to remove and would like to transplant them rather than throwing them out

Meeting adjourned at 8:30 p.m.