

Middleton Estates Community Association
Carlisle, PA 17013
Regular Board Meeting

Date: January 8, 2013

Location: Stuart Community Center

Time: 6:30 pm

Board members in attendance: Tracy Sharp, Katie Landis, Judy Hershey, Jessica Sheets, Bea Fisher, Kathy Kauffman

Board members absent: Steve LeGros, Jan Verow, Denise Adams

Agenda:

Tracy called the meeting to order at 6:34.

Open Floor: (0 members in attendance.)

Open Floor Closed at 6:34 pm.

The following expense items were discussed from the agenda:

- **Approval of meeting minutes from 12/11/12** – Motion was made by Katie to approve. Seconded by Kathy.
- **Architecture Issues** – Bea
 - Keasling update - Tracy will e-mail him letting him know his request was approved at last meeting.
- **Maintenance Issues**
 - E-mail to Steve from 42 Partridge (renter) regarding shoveling her driveway.
 - Landscape contractors are going to be clearing out trees along the edges of the property.
- **Financial Report** – Katie
 - Larry Walker should come to the meeting next month in preparation for the annual meeting. He might have an idea for getting #73 off the overdue list.
 - Filed against eight at District Justice and only one paid.
 - Tracy will email Allison regarding overdue fees (for all but one of the rentals).
 - Next month: talk about perhaps taking dues down \$5.
 - Need to meet next month on the 5th for Katie to be able to get paperwork out.
 - Change pre-pay HOA fee discounts? To \$60 (off for paying 12 months), \$25 (6 months), \$10 (3 months), from \$40, \$15, \$5. Will vote on next month.
- **Loose Ends**
 - Jan will email the ballot for the board. Tracy will work on a letter listing the accomplishments of the board. Andrew Shaw will be at the annual meeting. Tracy would like to present about grading/drainage issue in the back and the sidewalk issue. May need to have a vote. It is clear in the by-laws that driveways and alleys are to be covered by the HOA – but that may not be as

clear. Trees covered too. Suggests have a 3 year plan for checking driveways. Discussed that some residents have seal coated their driveways.

- Get removable speed bumps for back alley? (remove in winter)
- Heron—People getting tickets for parking too close to the stop signs.
- Tracy met with Ken Randolph. Weather did not cooperate. We are his next job as soon as the weather cooperates.

Meeting Adjourned at 7:24.

Submitted by Jessica Sheets 01/12/2013.