

Middleton Estates Community Association
Carlisle, PA 17013
Monthly Board Meeting

Date: May 14, 2024

Time: 6:00 pm

Location: Stuart Community Center

Board Members in Attendance: Jan Verow, Paul Beck, Pat Mainhart, Jennifer Michaud, Jim Porter, Shana Strohecker

Board Members Absent: Christina Gerlach

The meeting was called to order by Jan at 6:01 pm.

Open Floor – One homeowner was present and wanted to discuss the condition of a neighbor's yard, specifically trash under the deck, items left in the driveway, etc. They shared digital photos of the yard. Jan asked that the pictures be sent to the HOA email address so that action could be taken. Open Floor ended at 6:11 p.m.

Approval of Minutes - Minutes of the April 9, 2024 meeting were distributed and reviewed. Pat made a motion to accept, Shana seconded and the minutes were accepted by unanimous vote.

COMMITTEE REPORTS

Publicity & Communications

Jennifer reported that we had received some completed surveys. Comments included the lack of maintenance by some homeowners and the generally deteriorating condition of some properties, failure of homeowners to replace rear fences between properties, children riding bikes and playing in the parking area on the north side, children trespassing on private property, and tree limbs hanging over sidewalks.

As a first step, the Board will notify homeowners who have not replaced fences that they must do so.

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Christina has offered to be responsible for posting notices, etc. on the community bulletin board.

Budget & Finance

Delinquent Accounts –Past due accounts continue to be reviewed on a monthly basis and followed up on as needed.

Architectural/Maintenance – Jan continues to consult with our landscaper about tree trimming needs. The Maintenance Committee will be inspecting sidewalks to identify those in need of repair.

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Election of Officers and Appointment of Committee Chairpersons— This item had been deferred from the April 9, 2024 meeting and the following elections/appointments were made:

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President: Jan Verow

Vice President: Jennifer Michaud

Secretary: Jim Porter

Committee Chairpersons

Recreation: Shana Strohecker

Publicity & Communication: Jan Verow

Architectural/Maintenance: Christina Gerlach

Audit: Pat Mainhart

Nominating: Jennifer Michaud

NEXT MEETING DATE: The next scheduled Board meeting will take place on June 11, 2024 from 6:00 -7:30 p.m.

The meeting adjourned at 7:30 p.m.

Submitted by Jim Porter

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