

**Middleton Estates Community Association**  
**Carlisle, PA 17013**  
**Regular Board Meeting**

**Date: May 14, 2013**

**Location: Stuart Community Center**

**Time: 7:00 pm**

**Board members in attendance:** Jessica Sheets, Bea Fisher, Tracy Sharp, Kathy Kauffman, Katie Landis, Judy Hershey, Jan Verow

**Board members absent:** Denise Adams, Ben Lauer

**Agenda:**

Tracy called the meeting to order at 7:06.

**Open Floor:** (0 members in attendance.)

**Open Floor Closed at 7:07 pm.**

**The following expense items were discussed from the agenda:**

- **Approval of meeting minutes from 04/16/13** Katie made motion to approve. Denise seconded
- **Architecture Issues**
  - None
- **Maintenance Issues**
  - Parking lines for buildings 1 and 2 – two parking spots do not fit within individual property lines; we could just cover the lines and redo them (painters were from Chambersburg)
  - Mulching started; ahead of schedule.
  - Drainage issue – Should get remedy and quote from another excavating company. Problem behind both buildings 1 and 2. Judy will chair the committee for the drainage issue.
  - Consider doing sidewalks. Katie will pursue finding information.
- **Financial Report**
  - Paving money hasn't come in yet, so budget looks bad right now. Two checks cleared.
  - Toshiba laptop information – Considering purchase of laptop to be used by treasurer. No objections to the purchase. Quickbooks will not allow access to online banking after May 31. Bea made a motion to make the purchase. Jan seconded the motion. All in favor.
  - Tracy will see if Larry Walker can come to our next meeting.
- **Loose ends**
  - Yard sale advertising – Katie will put that in next week (Patriot News, Sentinel, etc.).
  - Draft of newsletter distributed. Mention cat issues and suggest motion detectors.

Meeting Adjourned at 8:17.

Submitted by Jessica Sheets 5/30/2013.