

Middleton Estates Community Association
Carlisle, PA 17013
Regular Board Meeting

Date: November 12, 2013

Location: Stuart Community Center

Time: 7:00 pm

Board members in attendance: Jessica Sheets, Katie Landis, Denise Adams, Judy Hershey, Kathy Kauffman, Tracy Sharp, Jan Verow, Bea Fisher

Board members absent: Ben Lauer

Agenda:

Tracy called the meeting to order at 7:06.

Open Floor: (0 members in attendance.)

Open Floor Closed at 7:06 pm.

The following expense items were discussed from the agenda:

- **Approval of meeting minutes from 10/08/13** Denise made motion to approve. Katie seconded.
- **Architecture Issues**
 - None
- **Maintenance Issues**
 - Tracy made flyers regarding trash bins being left out. Bea and Kathy will distribute as necessary.
 - All trees replaced and mulched. Pear trees put in. Guarantee on them. Six trees, removal, planting, and drainage problem at 35 = \$1,300.
 - Anything else need done in the neighborhood the landscape contractor could work on? Tracy would like the front tree line look a little tidier. Kathy mentioned a bush on corner of Heron and Partridge needs trimmed; hard to see when pulling out in an SUV. Tracy suggested ornamental grass instead of bushes.
 - Landscape contract expires March 31, 2014. If renewed, he wants to buy a small machine to snow plow our areas. His price will not go up on the next contract. He has been very observant and conscientious.
- **Financial Report**
 - Tracy talked with Cindy Pagano regarding doing a compilation. She could do it for around \$1,000. Tracy will try to have her come to our January meeting.
 - 140 sold at a sheriff's sale. Bank should be paying some of the back dues.
- **Loose ends**
 - 111B – Tenant issues. Semi parked in driveway. Township says unlawful to park semi along township road; could be parked in driveway. However, as an association, we could restrict that. Our by-laws do not restrict semi parking, but do limit noise.
 - Nomination of potential new board members needs to get started.
 - Tracy will work on a newsletter for the next meeting.

Meeting Adjourned at 8:05.

Submitted by Jessica Sheets 11/15/2013.