

Middleton Estates Community Association

Carlisle, PA 17013

Monthly Board Meeting

DATE: November 15, 2016

LOCATION: Stuart Community Center

TIME: 7:00 pm

BOARD MEMBERS IN ATTENDANCE: Tracy Sharp, Judy Hershey, Katie Landis, Stephanie Bragg, Denise Bowers, Kathy Kauffman

BOARD MEMBERS ABSENT: Jana Books

AGENDA:

- Call to Order: Tracy called the meeting to order at: 7:20 PM (Fire Alarm)
- Open Floor: There was __0__ member(s) in attendance.
- Open Floor Closed: _7:21_ PM
- Approval of minutes from the 10/11/16 meeting:
 - Stephanie made a motion to approve Denise Second - all in favor
- Architecture Issues:
 - Resident at 97B advised Katie he will be submitting a request to the Board for solar panel install. We will address this when request is rec'd.
- Maintenance Issues:
 - Sidewalk repair project. Jana and Judy walked the property with contractor to address some concerns. A-1 will be back out in the next week or so to fix those concerns. We have paid half of invoice - other half will be paid when they come back to fix that spots of concern.
 - Bill Hershey to replace light bulb at entrance.
 - Flag is faded but not torn. Will replace in the Spring.
- Financial Report:
 - Katie presented monthly reports. Quite a few behind. Letters regarding filing accounts with District Justice will go out this week. Those that are still behind will be filed on after the 1st of the year.
- Loose Ends:
 - Mike Replaced the sign at the entrance to the park
 - R&R landscaping plugged front of all buildings on the left and reseeded grass. He will keep an eye on this throughout Fall and into Spring.
 - Will begin to discuss election process for Annual Meeting at December meeting.

- Meeting Adjourned: 8:17 PM
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NEXT MONTHLY BOARD MEETING: December 13th

MEETING MINUTES SUBMITTED BY: Tracy Sharp