

# Middleton Estates Community Association

Carlisle, PA 17013

## Monthly Board Meeting

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**DATE:** November 13, 2018

**LOCATION:** Stuart Community Center

**TIME:** 7:00 pm

**BOARD MEMBERS IN ATTENDANCE:** Tracy Sharp, Judy Hershey, Janna Books, Stephanie Bragg, Kathy Kauffman, Katie Landis, Denise Adams

**BOARD MEMBERS ABSENT:** Stephanie Bragg

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### AGENDA:

- Call to Order: Tracy called the meeting to order at: 7:05 PM
  - Open Floor: There was 0 member(s) in attendance.
  - Open Floor Closed: 7:06 PM
  - Approval of minutes from the 10/16/18 meeting: (not prepared - will be approved via e-mail or at Dec meeting)
    - \_\_\_\_\_ made a motion to approve \_\_\_\_\_ Second - all in favor
  - Architecture Issues:
    - None
  - Maintenance issues:
    - 10/31/18: Tracy rec'd an e-mail from Katherine Crawford wanting an explanation of the lawncare issues. Tracy replied with a copy to Janna.
  - Financial Report: (Katie)
    - Reviewed financials.
  - Loose Ends:
    - Reviewed and discussed draft letter to be sent to all homeowners explaining lawncare issues.
    - Discussed mailboxes. Things were so hectic with all the lawncare issues this summer that this got put on the back burner. Janna offered to help get this moving again.
    - Kathy discussed upcoming election and possible nominees.
    - Street lights that were reported have finally been fixed.
  - Meeting Adjourned: 8:20 PM
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**NEXT MONTHLY BOARD MEETING:** December 11, 2018

MEETING MINUTES SUBMITTED BY: Tracy Sharp