

Middleton Estates Community Association

Carlisle, PA 17013

Monthly Board Meeting

Date: November 10th, 2020

Location: Stuart Community Center

Time: 7:00pm

Board Members in Attendance: Tracy Sharp, Janna Books, Jenn Michaud, Josh Arvey, Justin El-hajj, and Katie Landis

Board Members Absent: Kathy Kauffman

Agenda:

- Call to Order: Tracy called the meeting to order at 7:11pm
- Open Floor: There was 0 member(s) in attendance.
- Open Floor Closed: 7:12PM
- Approval of minutes:
 - Approval of September and October minutes were delayed until next month
- Maintenance and Architecture Issues:
 - Hole on the access road to the park:
 - Parvin \$450 to fill – one year guarantee
 - Jesse Strock's \$350 two year guarantee warranty done as early as 20th of November. He will be using a better asphalt.
 - Other companies refused to come give a quote for such a small project.
 - Motion passed to vote with two quotes
 - Justin made a motion to approve fixing the pot hole. Motion second by Jenn
 - Parvin – 0 Votes
 - Jesse Strock – 5 votes
 - Motion carried that Jesse will be contracted to fix the pot hole leading to the park

- Financial Report:
 - Reviewed Financials

- Loose Ends:
 - Camper parked on Partridge Circle has exceeded North Middleton Township code 196-20 and North Middleton Estates HOA Article 2 Section 2 Subsection L .
 - It was discussed that there have been at least three conversations spanning several months between board president and the owner of the camper.
 - Justin motion to send an e-mail to landlord. Motion second by Katie
 - Motion has passed for Justin to send an e-mail to the landlord addressing this issue.
 - Website needs to be updated
 - Fix Justin and Josh's phone numbers
 - Committee adjustments from October minutes
 - Nomination – Kathy Kauffman, Joshua Arvey, and Jennifer Michaud
 - Post by the park is damaged. Justin will look into fixing it.
 - Holiday Decorating
 - Jenn will make a draft for owners
 - Hunting in public HOA “common area” on the field and forest area.
 - Public coming in to hunt. It was proposed to buy and post “No trespassing signs” 100 signs for \$20.99
 - Justin motioned second by Janna
 - Unanimous to approve the purchase and post
 - Discussed common area for hunting –
 - Motioned to table discussion until Justin contacts Wendy about insurance. Second by Jenn
 - Katie is still looking into using PayPal to accept monthly HOA dues

- Meeting Adjourned: 8:37PM

Next Monthly Board Meeting: December 8th, 2020

Meeting Minutes Submitted By: Joshua Arvey