

Middleton Estates Community Association

Carlisle, PA 17013

Monthly Board Meeting

DATE: October 8, 2019

LOCATION: Stuart Community Center

TIME: 7:00 pm

BOARD MEMBERS IN ATTENDANCE: Tracy Sharp, Judy Hershey, Denise Adams, Kathy Kauffman

BOARD MEMBERS ABSENT: Janna Books, Katie Landis, Stephanie Bragg

AGENDA:

- Call to Order: Tracy called the meeting to order at: 7:07 PM
- Open Floor: There was 0 member(s) in attendance.
- Open Floor Closed: 7:08 PM
- Approval of minutes from the 8/13/19 meeting:
 - NO SEPTEMBER MEETING
 - Denise made a motion to approve - Judy Second - all in favor
- Architecture Issues:
 - none
- Maintenance Issues:
 - none
- Financial Report:
 - Reviewed financials
- Loose Ends:
 - 9/3/19: Rec'd an e-mail from Marty Line with a concern that her e-mail of 5/14/19 was misrepresented in the June minutes and she would like it corrected. The June minutes currently state that "She was concerned that her check for her yearly dues was held for 43 days before depositing". In her 9/3 e-mail she would like added to those minutes: "The check was mailed on March 20, 2019 and was not cashed until May 7, 2019. Another payment for November 2018 dues was sent on October 17, 2018. The check was held for 43 days and not cashed until November 30, 2018". *Discussion:* UCC (Uniform Commercial Code) states that unless otherwise noted on the check, checks are good for 6 months or 180 days. (There are some checks that are good for 90 days). Once the check is written there is no timeframe under which we must deposit a check. Obviously, we try to deposit checks quickly, but due to jobs and family life - sometimes this happens quicker some months than others. Unanimous

decision that the May minutes do not need edited or updated. The main subject of her complaint was noted in the minutes.

- 9/12/19: Rec'd an e-mail from Joshua Arvey (new resident) asking several questions about mulching, weeding and trimming up overgrown bushes. Advised him that the flower beds are his responsibility and that he could plant and trim to his liking.
 - 10/4/19: Rec'd an e-mail from Barbara Barry regarding a complaint about the homeowner of 83B Partridge. Apparently, the homeowner let's her dog poop and pee on the deck and doesn't clean it up - causing a stink for the neighbors. Tracy did confirm with Kathy Kauffman (opposite neighbor) that this is indeed a problem. A certified letter will be sent to the homeowner.
 - 10/5/19 - Rec'd an e-mail from Donna Heath regarding some stray cats that she seems to have tracked to unit 129. She is working on confirming with the homeowner if the cats are hers. Otherwise she is planning to catch the cats and have them neutered.
 - 10/8/19: Tracy rec'd a call from Harrisburg Property Management Group who is now managing unit 135. The tenant that was in this property was evicted. Tracy brought them up to speed with this unit as to the mistakes made when transferring the property and will work with them to get everything back in order.
- Meeting Adjourned: 8:30 pm

NEXT MONTHLY BOARD MEETING: November 12, 2019

MEETING MINUTES SUBMITTED BY: Tracy Sharp