

Middleton Estates Community Association

Carlisle, PA 17013

Monthly Board Meeting

DATE: September 20, 2016

LOCATION: Stuart Community Center

TIME: 7:00 pm

BOARD MEMBERS IN ATTENDANCE: Tracy Sharp, Janna Books, Kathy Kauffman, Katie Landis, Denise Bowers, Stephanie Bragg, Judy Hershey

BOARD MEMBERS ABSENT: None

AGENDA:

- Call to Order: Tracy called the meeting to order at: 7:05 PM
- Open Floor: There was 0 member(s) in attendance.
- Open Floor Closed: 7:06 PM
- Approval of minutes from the 8/9/16 meeting:
 - Tracy made a motion to approve Stephanie Second - all in favor
- Architecture Issues:
 - None
- Maintenance Issues:
 - Basketball pole at park - we need to eliminate that. Jason Landis will cut off for us flush with the ground.
 - Continued discussion on how we can keep people from driving past the tree at the park which creates ruts. Janna suggested making parking spaces at the bottom of the ramp and place poles/barriers to stop vehicles from entering. Would this create an invitation for more people to park there??
 - Janna reported that the sidewalk repair project will start October 3rd.
- Financial Report:
 - Katie presented monthly reports.
 - Discussed process of how checks are deposited. Timeframe on deposits are our most frequent complaint. How can we improve this? Due to Katie's job - it is sometimes difficult for her to get to the bank to make deposits during bank hours. Tracy will pick up checks and make copies/list and deposit on a more frequent basis. Hopefully this will help streamline the process. Lock on Association mailbox needs replaced.
- Loose Ends:

- November meeting is currently scheduled for Election night, November 8th. Due to the Community Center being a polling place - it was decided as a group that the November meeting will be held November 15th.
 - Meeting Adjourned: 8:30 PM
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NEXT MONTHLY BOARD MEETING: October 11th

MEETING MINUTES SUBMITTED BY: Tracy Sharp