

# Middleton Estates Community Association

Carlisle, PA 17013

## Monthly Board Meeting

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**DATE:** September 18, 2018

**LOCATION:** Stuart Community Center

**TIME:** 7:00 pm

**BOARD MEMBERS IN ATTENDANCE:** Tracy Sharp, Judy Hershey, Janna Books, Denise Adams, Kathy Kauffman

**BOARD MEMBERS ABSENT:** Stephanie Bragg, Katie Landis

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### AGENDA:

- Call to Order: Tracy called the meeting to order at: 7:00 PM
- Open Floor: There was 0 member(s) in attendance.
- Open Floor Closed: 7:01 PM
- Approval of minutes from the 8/14/18 meeting:
  - Denise made a motion to approve Kathy Second - all in favor
- Architecture Issues:
  - None
- Maintenance Issues:
  - 9/5/18: Janna met with Jesse regarding lawns: He was spraying curbs for weeds today. Jesse mentioned that they had additional interaction with Arlene Gala today. They went to mulch / weed the fenced in area behind her unit and they noticed that some of the bushes had already been trimmed and the trimmings were laying on the grass. Arlene proceeded to come out and instruct the crew that they needed to clear the debris and that they were to dig out some additional bushes. Once again, the landscaping crew is to ONLY take instruction from a Board member. Arlene has been told several times that the crew was going to be taking care of this area, but the residential beds were a first priority. We have repeatedly requested that Arlene not interact with the lawn crew.
  - 9/6/18: Tracy rec'd an e-mail from Shelley Rotz and Janna received a phone call from Bea Fisher regarding the same yard issue. It seems the chemical they used to spray the crab grass took especially hard to both their lawns. Tracy met Jesse over at the lawns on 9/7/18 to inspect. Jesse said that typically the PREVENTATIVE for crab grass is put down in March/April. Due to the change in contractors this was not done this year. In order to kill the crab grass so that it doesn't get out of control they sprayed this week. Jesse isn't sure

why it seems to have taken so hard on these couple lawns. He is going to call the chem guy to come inspect and get back to me. As of 9/18 - haven't heard back from Jesse on this issue but it's been raining pretty much every day since.

- Financial Report:
  - Katie not present. Will review at October meeting.
- Loose Ends:
  - 8/23/18: Certified letter sent to owner of 130 Partridge Circle regarding tractor trailer rig parked behind unit. CC'd tenants.
  - 9/3/18: There has been a large RV parked in the circle by the park. Out of states plates. Denise thinks it may be car show folks. Tracy created a flyer to be placed on the RV next time it is noticed parked there. This is clearly against the bylaws.
  - 9/6/18: Tracy was notified that we finally have a new Advanced disposal rep.
  - 9/17/18: Michael Bogdan reported that 3 street lights were out. Any resident can report pole lights out - - but Tracy will report these to PP&L.
  - Tracy provided all board members copies of the document that Mary Line provided the board at the last meeting for review and discussion. It was determined that the summary that we have been working on the last couple months will work better since it can be e-mailed and in a better format for electronic correspondence as well as mailing. We will incorporate some aspects of Marty's document in the one we have been working on.
- Meeting Adjourned: 8:30 PM

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**NEXT MONTHLY BOARD MEETING: October 9th**

**MEETING MINUTES SUBMITTED BY: Tracy Sharp**