

Middleton Estates Community Association

Carlisle, PA 17013

Special Board Meeting

Date: July 7th, 2021

Location: Law Office of Andrew H. Shaw, P.C.

Time: 6:30pm

Board Members in Attendance: Jennifer Michaud, Joshua Arvey, Janna Books, Justin El-Hajj, Joe Tubioli, and Jan Verow

Board Members Absent: Katie Landis

Agenda:

- Call to Order: Janna called the meeting to order at 6:30pm
- Business Arising
 - Offensive language was used by a board member and was directed to a different board member in a text message conversation.
 - HOA president provided screenshots of the text conversation to all board members and Andrew Shaw, Esq.
 - Our HOA president believes that the language that the aforementioned board member used by directing this language toward another board member crossed the line of civility necessary to work together as Board members. HOA president asked the board member who used the offensive language to step down and resign as a board member privately via e-mail. The board member declined to resign.

•The Board member in question wanted to confirm that we were holding a meeting over messages that the whole board has already seen. Janna did not know that the board member had shared these messages.

- The Board member in question motioned to end the meeting. Nobody seconded this motion
 - The motioned was overruled

- A board member asked the board member that used the offensive language if there was any other discussion about this matter or did it jump to this private meeting.
 - The board member that used the offensive language said that the only type of communication was with our HOA president sending an e-mail asking him/her to resign from his/her position.
- A board member expressed their frustration that this meeting was not needed and should not have cost the HOA this type of fee. The HOA president was prepared, and offered, to bear the cost of the meeting since she did not consult the board on seeking legal representation.
- The board member that used offensive language did provide a screenshot showing that he did offer an apology to our HOA president prior to him being asked to resign his position, although the offensive language was not directed at her.
- Our HOA president motioned to have a confidential vote to ask this board member to step down. Another board member seconded this motion.
 - Yays- 6
 - Nays- 0
- Vote to ask the board member that used offensive language to step down
 - Yays- 3
 - Nays- 1
 - Abstained- 2
- The board member that used offensive language verbally resigned from his position as a Board member.
- Andrew reminded the board of By-laws Article 7 section 2 that allows the board to fill the empty position for the remaining time s/he had left.

- Meeting Adjourned: 7:23PM
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Next Monthly Board Meeting: July 13th, 2021

Meeting Minutes Submitted By: Joshua Arvey