

# THE ACCOUNTABILITY EDGE

## Workshop

*Transformative change requires more than strategy - it demands accountability, clarity, and a proactive approach to risk management.*

*The Accountability Edge Workshop is designed to help business and executive teams stay aligned, address challenges, and confidently move toward success.*



**Michael Clark**  
Expert Facilitator

**PROGRESS  
VALIDATION**

**RISK  
AWARENESS**

**TEAM  
ALIGNMENT**

**CLEAR  
ROADMAP**

*Whether you're launching a new initiative or advancing to the next stage, the Accountability Edge Workshop equips your team with the insights, strategies, and confidence needed to achieve transformative results.*



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## What to expect

### Workshop Structure

#### 1. Pre-Workshop Engagement

*Purpose: Prepare participants and ensure alignment on goals and outcomes.*

- *Stakeholder Alignment: Individual or small group discussions to understand progress, challenges, and priorities.*
- *Survey/Questionnaire: Gather input on progress, concerns, and key risks.*
- *Pre-reading Materials: Provide an overview of the workshop format, objectives, and any necessary background material.*

#### 2. Workshop Agenda

*Duration: 3–4 hours (adjustable based on team size and needs)*

##### 1. Welcome and Introduction (15 minutes)

- *Overview of objectives, agenda, and expected outcomes.*
- *Icebreaker to foster openness and engagement.*

##### 2. Progress Check-in (45 minutes)

- *Review of key achievements since the last stage.*
- *Share insights on what's working well and why.*
- *Identify any blockers or unaddressed issues.*

##### 3. Risk Review & Pre-Mortem Exercise (60 minutes)

- *Risk Review: Brainstorm current risks and concerns for the next stage.*
- *Pre-Mortem Exercise: Envision a scenario where the project failed; identify causes and potential preventative measures.*

##### 4. Future Planning and Commitments (60 minutes)

- *Develop a strategy to address risks and optimise success factors.*
- *Define clear, measurable goals for the next stage.*
- *Assign responsibilities and agree on accountability mechanisms.*

##### 5. Wrap-Up and Next Steps (15 minutes)

- *Recap key takeaways and agreed actions.*
- *Confirm timelines for post-workshop reporting and follow-ups.*
- *Feedback collection on the workshop process.*

#### 3. Post-Workshop Reporting

*Purpose: Ensure follow-through and maintain accountability.*

- *Workshop Summary Report:*
  - *Key findings, risks, strategies, and action items.*
  - *Assigned responsibilities and deadlines.*
- *Follow-Up Checkpoints: Scheduled reviews to track progress and maintain momentum.*

#### Key Outcomes - The Accountability Edge

- *Enhanced clarity on progress and risks.*
- *Realistic, actionable plans for the next stage.*
- *Strengthened team alignment and accountability.*
- *Increased confidence in delivering transformative change.*



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