



Tampa Riverwalk Festivals Waterworks Park on Tampa's Riverwalk

Exhibitor Guidelines – Application Waterworks Address - 1710 N Highland Ave. Tampa, FL 33602

Business Name: _____
Owner Name: _____
Type of Business / Description: _____
Email address: _____ Work Phone: _____
Cellular for Event Text Notification: _____

FESTIVAL DAILY RATE

- Art / Handcrafted \$99 day (**\$94 multi-events**) _____
 - Home Based non-art \$135 day (**\$125 multi-events**) _____
 - Food Trucks & Trailers **\$125** day –Truck Length _____(ft.) _____ (4 food truck limit)
 - Business w/location \$199 day (**\$169 multi-events**) _____
 - Electric Required \$10 day _____
 - **Sponsor:**
 - \$300 - digital w/link, 10x10 space _____
 - \$500 - digital w/link, 10x10 space, print _____
 - \$1000 - digital w/link, 2 10x10, print/banners _____
- (Request Sponsor Details: info@YourTampaMarkets.com)**

UPCOMING FESTIVAL

- October 8, 2022 **OctoberFest** _____
- Nov 12-13, 3rd **Annual International Food & Art Festival** _____ (2 DAY FESTIVAL)
- Dec 10-11, 3rd **Annual Tampa Riverwalk Holiday Festival** _____ (2 DAY FESTIVAL)
- January 14-15th **Sweet n’ Spicy** _____ (2 DAY FESTIVAL)
- February 11 **Jazzy LoveFest** _____
- March 11 **ShamrockFest** _____
- April 15-16 **Art & Craft Festival** _____ (2 DAY FESTIVAL)
- May 20th (**Riverwalk MayFest 2023**) _____

PAYMENT INFORMATION SECTION

CreditCard# _____
Today's Date: _____ Expiration Date: _____ CVV _____ Zip Code _____
NameOnCard _____

____ Venmo link: @YourTampaMarkets ____ CashApp link: \$WendyTampa

____ Receipt **MUST be attached & submitted with this form.** ____ Space Paid in Full

____ \$25 non-refundable non-transferable deposit to reserve each ADDITIONAL date with balance due 60 days prior to each event. (Food trucks or trailers 50% deposit).

GENERAL INFORMATION AND RULES

****Must submit signed application and copy of payment receipt to reserve show space.****

Must submit signed application to reserve show space. An application does not guarantee space availability. Availability is based on paid first come first serve basis. Non-paid, partial or a late paid vendor, may result in forfeiture of booth space. **No Refunds**, This is a Rain or Shine event. No weather makeup days. A "No-Show or Cancellation, short of a 30 day notice, is forfeited." and not entitled to a replacement day.

- **MANDATORY WEIGHT REQUIREMENT TO SET UP is 160 lbs. (#40 lbs on EACH TENT LEG). Weights can be secured with Velcro or attached from upper corner of tent frame with straps/rope. No bungee cords.**
- Artists/Vendor must be present at booth for all market show hours
- Booths must be set up on time with no disruption to traffic or other exhibitors. Joint/Shared booths should include both artist / vendor names on application and must be approved by show coordinator. (\$25 additional shared charge) #40 lbs. weights mandatory on EACH tent leg. Or you cannot set up. City Rule
- The day of show, artisan will be greeted and shown to your booth location. All vendors must be set up 1 hour prior to opening time. Load-in times will be staggered, there's a overflow lot, Any special placement request must be written on your application, we will do our best to provide. Maps aren't published due to constant changes (sick or reschedules, etc.) We place you on arrival.
- Breakdowns are not allowed in show areas where pedestrians are walking the venue until close of show, an early breakdown disrupts the other exhibitors and the flow of foot traffic. Other than an emergency, should this occur, you are ineligible to exhibit at future shows and hereby lose any prepaid space/future dates.
- Booth Set-Up Info: All workspace must be contained within the assigned 10' x 10' booth space. Vendors must keep an "eye appealing" booth. All table covers and chairs are supplied by YOU. Vendors need to keep their area clean during and after the show. Everything placed under tables & out of sight. This includes trash removal from booth areas. (Trash bins will be available)
- Load & Unload for Set-Up: Cars are limited to a **15 minute drop off** at venue entrance. Do NOT block the entryways, pull to the side. DO NOT start to set up tables or displays until you have PARKED YOUR VEHICLE. This is "show etiquette" fellow vendors need to drop off items as well. All booths must be dismantled if you are not returning (OPTIONS: Self-serve street unloading or line-up for stage entrance for drive-up to space).
- Tax Reports: Each artist is responsible for collecting and reporting Florida sales tax on all sales made during the Art Walk.

Waiver of Claims: Signing this application acknowledges that the Vendor has read the agreement and agrees to abide by all rules and holding harmless, Wendy Harding, Event Coordinator **Your Tampa Markets** (event) its subsidiaries, affiliates, divisions, associates or allied companies, corporations, firms, LLCs, partnerships or joint ventures, partners, officers, directors, members, agents and employees collectively **YTM** (venue host) and shall comply with all application federal, state and local laws, rules and regulations. Vendor hereby releases all claims for damage to **YTM** personal liability with respect to this event.

____ You agree to **post event 10 days prior** to show on your social pages & calendars (**Please tag Event Coordinator to share at FB - Your Tampa Markets, @yourtampamarkets, #yourtampamarkets**)

____ **This space is non-refundable**

____ **FOOD VENDORS - have read website link on food vending - www.yourtampamarkets.com on City of Tampa's food inspection requirements, in order to set up at this event."**

Name _____

Signature _____ Date _____

Name of Business: _____

Instagram : _____

Facebook: _____

Other: _____