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## **SPEAKER REQUEST FORM**

Name of Organization \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

## **EVENT INFORMATION**

Date of event: \_\_\_\_\_ Time of event: \_\_\_\_\_

Meeting Theme and Purpose:

\_\_\_\_\_

Number of sessions per day: \_\_\_\_\_ Anticipated attendance: \_\_\_\_\_

Budget for Mr. Bennett's address \_\_\_\_\_

Please list any additional speakers at this event:

\_\_\_\_\_

How did you hear about Darrell Bennett?

\_\_\_\_\_

Will this event stream live on Webcast or TV program? If so, what website/station?

\_\_\_\_\_

Contact Person \_\_\_\_\_ Phone Number \_\_\_\_\_

## **PAYMENT**

All payment is due by the date of the event. Make all checks payable to The B-Squared Global Group, LLC.

## **TRAVEL ARRANGEMENTS**

We ask that your organization will be responsible for the cost of providing two (2) airline tickets, should the event be outside of New York. If the event is in New York City, we ask that you provide a car service to transfer Mr. Bennett to and from his residence in NYC.

## **AUDIO & VISUAL REQUESTS**

Please provide Darrell Bennett's assistant with one (1) MP4 or DVD of the event.

## **CONTACT INFORMATION**

Once the above information has been completed and received, we will be in contact with your organization regarding Darrell Bennett's availability. If there are any additional questions or concerns, please contact his administrative assistant, Kira Riley, by email at [kira@nonpareilvs.com](mailto:kira@nonpareilvs.com).