

***** KEEP PAPERWORK FOR 90 DAYS *****



Direct Deposit
Read Carefully.

Instructions:

- **Fill out 1 Trip Cover sheet per load!**
- Tape small receipts to a full sheet!!
- Count and note the number of pages to be scanned.
- **Retain all original paperwork & receipts for 90 Days!!**
- Check page count on receipt for accuracy.
- **Fill out all fields on trip cover.**



Total #Pages _____

Check Scanned Items:

- Signed BOL's # of Pages _____
- Lumper Receipt
- Maintenance **Report** (Monthly)
- Maintenance **Receipts**
- NON-EFS Fuel Receipts (including EFS checks)
- Other _____

MAG Load # _____ Direct Deposit

- **Pickup Date & Location:** _____
- **Delivery Date & Location:** _____

Name: _____

Truck # _____ **Trailer #** _____

Detention:

- *Is there any detention on this load?
Yes No
- *How much are you requesting? _____
- *Does the broker know?
Yes No
- *Are your in/out times on the BOL?
Yes No

Lumper:

- *Was there a lumper on this load?
Yes No
- *How much? _____
- *Who paid for the lumper? _____
- *Attach Lumper Receipts*
- (**Tape to a full sheet of paper**)

Broker reimbursements Receipts:
(Itemized items)

Issues:

- *Were there any shortages, damages or rejections on the load?
Yes No
- *Did you report the issue to the broker?
Yes No
- *Name & contact information of who you reported to & the time & date you reported.



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Or
Use the mobile app!

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